

02/08/2023

# WEDNESDAY WEEKLY

Your weekly update of the latest Apprenticeships Suffolk vacancies as well as an array of opportunities around the county.

## Current Apprenticeships Suffolk Vacancies:

For the full job descriptions click the job titles.



Social Work

**Business Support (Level 3)**  
Ipswich



SENDING ALL THE RIGHT SIGNALS

**Engineering Technician X2 (Level 3)**  
Parham



CODERUS

**Apprentice Developer (Level 6)**  
Martlesham



CODERUS

**QA Engineer Apprentice (Level 6)**  
Martlesham



**Administration Assistant (Level 3)**  
Mildenhall



**Business Support Apprentice X2 (Level 3)**  
Ipswich



**3 x Machine Operator (Level 2)**  
Levington



**Supply Chain Operator (Level 2)**  
Ipswich

If you are interested in any of the above vacancies please email [apprenticeships@suffolk.gov.uk](mailto:apprenticeships@suffolk.gov.uk)

# Apprenticeship opportunities in Norfolk, Essex and Cambridge



[Click here](#) to visit the Apprenticeships Norfolk website



[Click here](#) to Colchester Institutes current apprenticeship opportunities



[Click here](#) to view Cambridge Regional Colleges current apprenticeship opportunities



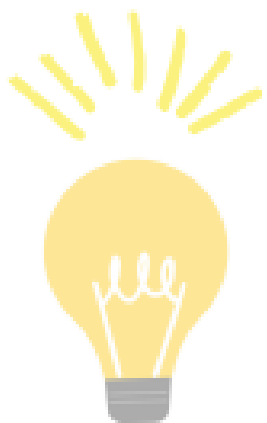
[Click here](#) to view all current apprenticeship opportunities

Click the images below to follow Apprenticeships Norfolk on Social Media






# FINANCIAL EDUCATION AND LIFE SKILLS WORKSHOPS & 1-2-1 SESSIONS



ARE YOU OR SOMEONE YOU KNOW INTERESTED IN IMPROVING YOUR CONFIDENCE WITH; BUDGETING, PAYSLEIPS, PLANNING FOR THE FUTURE AND MUCH MORE? COME JOIN US AT IPSWICH COUNTY LIBRARY!

FOR 16-18 YEAR  
OLDS.  
IPSWICH COUNTY  
LIBRARY 10-12  
EVERY WEDNESDAY\*



THINKING ABOUT THE  
FUTURE AND  
FINANCES CAN BE  
STRESSFUL -  
PLUSPOINT IS HERE  
TO HELP!

\*FROM 28TH OF JUNE - 23RD OF AUGUST  
ADDRESS: NORTHGATE STREET, IPSWICH IP1 3DE  
EMAIL: [LAUREN.LEGGATT-BULAITIS@SUFFOLK.GOV.UK](mailto:LAUREN.LEGGATT-BULAITIS@SUFFOLK.GOV.UK) OR CALL:  
01473 263 747 FOR FURTHER INFORMATION OR TO SIGN UP.

# This Week's Sector Spotlight...

## Business Administration

Please see below the current Level 3 Business Administrator apprenticeship opportunities in Suffolk.



**Level 3 Business Administrator**

Ipswich



**Level 3 Business Administrator**

Ipswich



**All Saints Schools Trust**

**Level 3 Business Administrator**

Diss



**Level 3 Business Administrator**

Ipswich



**Level 3 Business Administrator**

Stowmarket



**Level 3 Business Administrator**

Lowestoft



[Click here](#) to view all available apprenticeship opportunities in Suffolk on The National Apprenticeship Service website.

# Degree apprenticeship opportunity with Babergh & Mid Suffolk District Councils



*Last chance to apply!*

Babergh & Mid Suffolk District Councils have an exciting Degree level Apprenticeship opportunity, fixed term for 4 years in our Public Protection Team. The successful applicant will be placed initially in the Environmental Protection Team and their work programme will then be planned for them to gain experience in the core areas of the BSc (Hons) Environmental Health Practitioner degree programme. This will involve moving between teams during the 4 year period to allow them to gain the necessary knowledge and skills to complete the programme.

Closing date: 5pm 2nd August 2023

Interview date: Week commencing 7th August 2023

# Apprenticeship opportunity with Suffolk County Council



[Click here](#) to visit The Rising High in Suffolk Career's website



## Apprenticeship opportunities with Greene king



Greene King's apprenticeship scheme offers valuable skills development opportunities for people from all backgrounds. The programme aims to demonstrate that a long-lasting career can be found in hospitality, with lots of opportunity to learn and grow.

Current apprenticeship schemes include bar & waiting staff, team leader and chef apprenticeships.

[Click here](#) for further information & how to apply.



# WE'RE HIRING

WE ARE CURRENTLY RECRUITING FOR THE FOLLOWING VACANCIES

## MEOX LIMITED

IPSWICH IP1  
LEAN MANUFACTURING  
OPERATIVE L2  
40 HOURS A WEEK

## ASHTONS LEGAL

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
35 HOURS A WEEK

## STAFFRIGHT GROUP

IPSWICH IP1  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

## TWOPOINTZERO IT

IPSWICH IP3  
ICT L3  
35 HOURS A WEEK

## IPSWICH COMPUTER SERVICES

IPSWICH IP6  
ICT L3  
37.5 HOURS A WEEK

## PORTICO GB

BURY ST EDMUNDS IP30  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## AIR POWER EAST

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## TRUTRAK

IPSWICH IP1  
BUSINESS ADMIN L3  
35 HOURS A WEEK

## C&L CONSTRUCTION

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## IPSWICH SCHOOL

IPSWICH IP1  
ICT L3  
37.5 HOURS A WEEK

## MACFINDER

IPSWICH IP2  
ICT L3  
35 HOURS A WEEK

## S&P UK VENTILATION SYSTEMS

IPSWICH IP3  
CUSTOMER SERVICE L2  
37.5 HOURS A WEEK

## GOLDSTAR TRANSPORT

WOOLPIT IP30  
IT SOLUTIONS TECH L3  
35 HOURS A WEEK

## DMR 24 7

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## POUNDFIELD PRODUCTS

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## C&L CONSTRUCTION

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## C&L CONSTRUCTION

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## POUNDFIELD PRODUCTS

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## EAGLE GROUP

IPSWICH IP6  
CUSTOMER SERVICE L2  
35 HOURS A WEEK

## PASTA FOODS

NORWICH NR5  
ICT L3  
36 HOURS A WEEK

## CARE THROUGH THE MILLENNIUM

BIRMINGHAM B38  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### CONTACT:

APPRENTICESHIPS@WSTRAINING.CO.UK |  
01284 788005



[Click here](#) to view WS Training's apprenticeship opportunities

# Skills Bootcamps



Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life, funded through the Department of Education and are free (to the learner).

The aim of Skills Bootcamps is to:

- Provide businesses with targeted and flexible training to upskill their employees so they can gain progression within the business.
- Aid businesses to hire people with the skills required and help fill their vacancies.
- Support individuals to develop skills and fulfil their potential and assist people currently un-employed or returning to work to find skilled local employment.

Skills Bootcamps are open to anyone 19+ who has the right to live and work in the UK.

For individuals and self-employed the training is fully funded. For businesses, there is a small employer contribution:

For small to medium employers (SME) 10%

For businesses with more than 250 employees 30%

Skills Bootcamps are employer led programmes aimed to meet business needs. The training is delivered by our approved training providers, offering flexible training solutions, with many being delivered remotely.

For further information the Skills Bootcamps, [click here](#)

Please see the next two pages for the available Bootcamps





# Skills Bootcamps

| <u>Providers</u> | <u>Skills Bootcamps</u> | <u>Level</u> | <u>No: of weeks</u> | <u>Course content and registration links</u> |
|------------------|-------------------------|--------------|---------------------|--|
|------------------|-------------------------|--------------|---------------------|--|

## HGV-Logistics

|     |   |   |    |  |
|-----|---|---|----|--|
| ACE | Logistics & Warehousing   | 2 | 16 | <a href="#">Click here</a> for further information |
| ACE | Logistics Aviation (now running 1 cohort for Ground crew and 1 cohort for Cabin crew) | 2 | 16 | <a href="#">Click here</a> for further information |

## Digital

|                |   |   |    |  |
|----------------|---|---|----|--|
| The Lightbulb  | Digital Marketing                         | 3 | 12 | <a href="#">Click here</a> for further information |
| Netmatters     | Web Development                           | 3 | 16 | <a href="#">Click here</a> for further information |
| Anicca         | Digital Marketing L5 (Option to gain DMI) | 5 | 12 | <a href="#">Click here</a> for further information |
| Tech Educators | Full Stack Coding Bootcamp L4             | 4 | 10 | <a href="#">Click here</a> for further information |

## Digital – Pathway to Accelerated Apprenticeships (PAA)

|                  |   |   |    |  |
|------------------|---|---|----|--|
| The Lightbulb    | Digital Marketer & Content Producer (PAA) | 3 | 12 | <a href="#">Click here</a> for further information |
| Cambridge Sparks | Data Analyst (PAA)                        | 4 | 8  | <a href="#">Click here</a> for further information |

## Construction

|                            |  |   |    |  |
|----------------------------|--|---|----|--|
| Construction Skills People | Civil Engineering & Groundworks                    | 2 | 16 | <a href="#">Click here</a> for further information |
| Construction Skills People | Construction Supervision                           | 3 | 16 | <a href="#">Click here</a> for further information |
| HBXL                       | Estimating Skills for Construction                 | 3 | 15 | <a href="#">Click here</a> for further information |
| HBXL                       | CAD for Construction                               | 3 | 15 | <a href="#">Click here</a> for further information |
| HBXL                       | Business Skills for a Successful Construction Firm | 3 | 15 | <a href="#">Click here</a> for further information |
| East Coast College         | Civil & Plant                                      | 2 | 14 | <a href="#">Click here</a> for further information |

| Core Technical - Engineering |   |     |    |  |
|------------------------------|---|-----|----|--|
| East Coast College           | Technical Support Operative – Trades (working with East Coast Manufacturing Group)                          | 3   | 14 | <a href="#">Click here for further information</a> |
| Green Skills                 |   |     |    |  |
| Suffolk New College          | Fast Track to Industry: Certificate in Arboriculture  | 2   | 12 | <a href="#">Click here for further information</a> |
| Suffolk New College          | Fast Track to Horticulture: Certificate in Horticulture   | 2   | 10 | <a href="#">Click here for further information</a> |
| East Coast College           | Offshore Wind - Emergency Response Training (in-house progression)  | 2   | 4  | Available from September 2023                      |
| Retrofit Academy             | AIM Level 3 Award in Domestic Retrofit Advice combined with AIM L2 Award in Understanding Domestic Retrofit | 2&3 | 16 | <a href="#">Click here for further information</a> |
| Retrofit Academy             | AIM Level 4 Award in Domestic Retrofit Assessment   | 4   | 16 | <a href="#">Click here for further information</a> |
| Retrofit Academy             | Level 5 Diploma in Risk Management and Risk Assessment  | 5   | 16 | <a href="#">Click here for further information</a> |
| Health & Social Care         |   |     |    |  |
| Suffolk New College          | Fast Track to a Career in Healthcare: Care Skills Bootcamp (working with ESNEFT)                            | 3   | 10 | <a href="#">Click here for further information</a> |
| East Coast College           | Inspiring Managers in Healthcare  | 4   | 8  | Available from September 2023                      |
| Leadership & Management      |   |     |    |  |
| Turning Factor               | Institute of Leadership & Management L3   | 3   | 12 | <a href="#">Click here for further information</a> |
| Turning Factor               | Institute of Leadership & Management L5   | 5   | 12 | <a href="#">Click here for further information</a> |

To find out more please email: [skills@newanglia.co.uk](mailto:skills@newanglia.co.uk)

# Opportunities in & around Suffolk



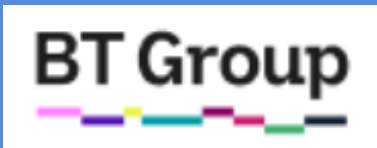
Please [click here](#) to find the latest apprenticeship vacancies with Apprenticeships New Anglia.



[Click here](#) to view Suffolk New College's current list of live vacancies on their website.



[Click here](#) to view West Suffolk College's current list of apprenticeships on their website.



[Click here](#) to view the current apprenticeship opportunities with BT



*If you would like to add an opportunity to Wednesday Weekly or if you would like us to spotlight your opportunities for a week please email [apprenticeships@suffolk.gov.uk](mailto:apprenticeships@suffolk.gov.uk) with your opportunity by mid-day Monday.*



# Multiply Suffolk



**Multiply Suffolk is here to deliver bespoke coaching, training, and mentoring to support you into learning and employment across Suffolk. Multiply Suffolk will provide opportunities for you to improve your knowledge, understanding and use of maths in daily life: at home, in learning and in work.**

## Eligibility Criteria:

- Age 19+
- Live in a Suffolk Postcode area
- Do not hold a Level 2 qualification or above in Numeracy (GCSE or Functional Skills)

## The Multiply Suffolk team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** career progression whilst in or out of employment
- **Promote** independence, choice and wellbeing
- **Empower** you to remove barriers to employment and gain a numeracy qualification



Multiply Suffolk support individuals with barriers such as English as a second language (ESOL), care leavers, ex-offenders, learning disability/difficulty and autism, poor mental and physical health. We also support those who are employees, employers, volunteers, and self-employed individuals.

**Register your interest** in finding out more or if you would like to refer into Multiply Suffolk, please contact [multiplysuffolk@suffolk.gov.uk](mailto:multiplysuffolk@suffolk.gov.uk)

To find out more please visit: [Multiply - Learn Suffolk](#)



**Plus Point Ipswich is here to deliver information, advice and guidance through financial education, support, training and coaching. Plus Point Ipswich will deliver 1-1 support and workshops to small groups of young people to break down barriers to learning and employment.**

#### Eligibility Criteria:

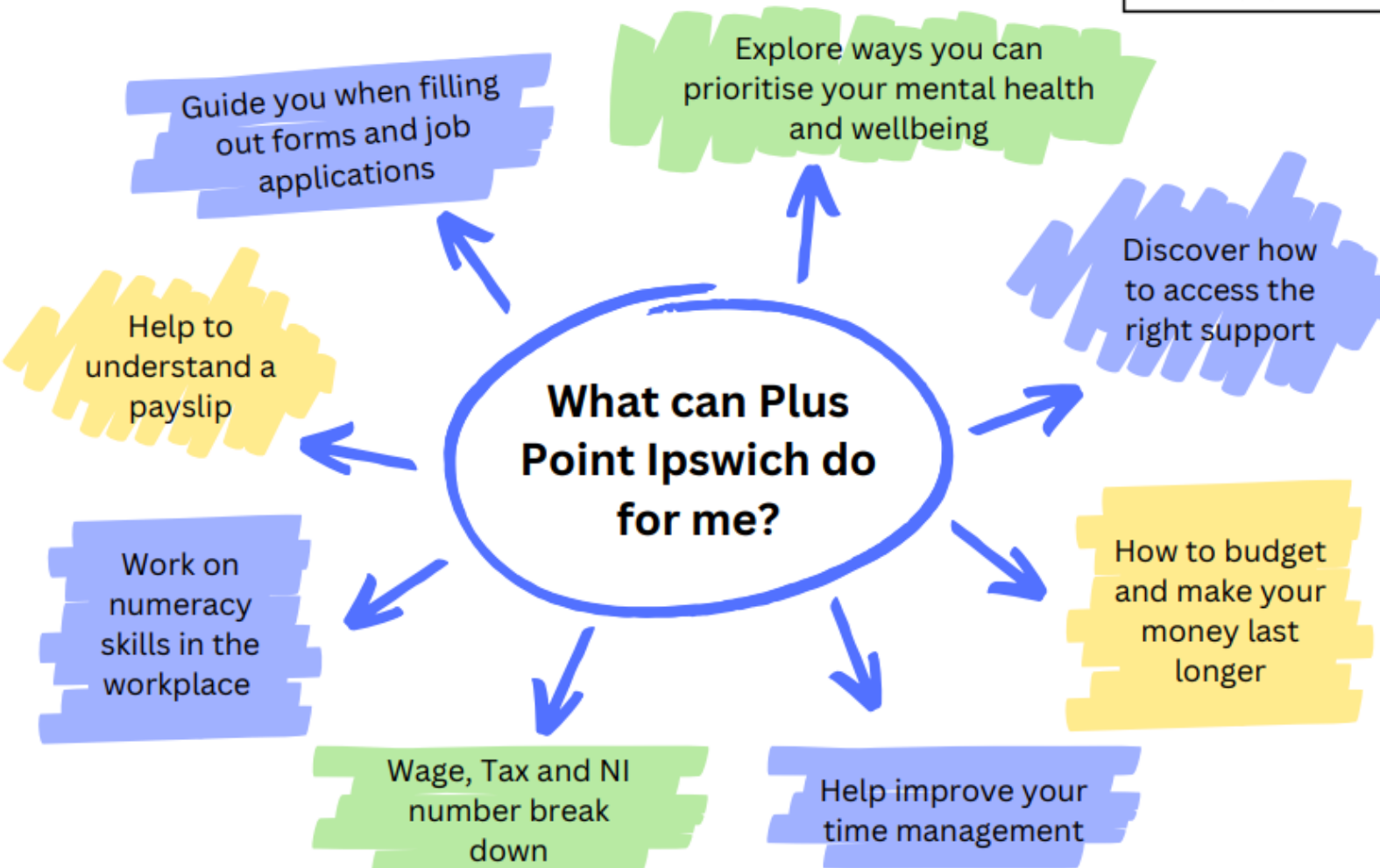
- Age 16-18
- Live in or around Ipswich

#### The Plus Point Ipswich team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** progression towards further learning
- **Promote** independence, confidence and wellbeing
- **Empower** you to remove barriers to education and employment

**For more information about Plus Point Ipswich, please contact:**

- **Lauren Leggatt-Bulaitis:** 01473 263747 / 07514 722683 / [Lauren.Leggatt-Bulaitis@suffolk.gov.uk](mailto:Lauren.Leggatt-Bulaitis@suffolk.gov.uk)





# LEARN SUFFOLK

*The Adult Learning Service*

## FREE COURSES FOR ADULTS (19Yrs+)

The Suffolk Adult Learning Service is led by Suffolk County Council and provides a wide range of free Health and Wellbeing, Learning in Families, English, maths and English for Speakers of Other Languages courses (up to Level 2 - GCSE equivalent) for adults, 19 years+, in Suffolk.

The service particularly targets those adults who have missed out on previous educational opportunities or who come from groups with the highest levels of need.

Many of our learners start from very low educational levels, often overcoming many barriers in order to achieve success.

We are a positive force in our community enabling people to enhance their learning and employment goals!

### Change Your Future

✓ Gain a qualification ✓ Learn a new skill ✓ Improve your career pathway

For more details on the criteria for qualifying for free courses please click here: [Free Courses and Support - Learn Suffolk](#)

To learn more about the Suffolk Adult Learning Service please visit our website: [Learnsuffolk.org](http://Learnsuffolk.org) or email us at: [learnsuffolk@suffolk.gov.uk](mailto:learnsuffolk@suffolk.gov.uk)



Education & Skills  
Funding Agency



# Thank you for reading!

Click the following logos to find more apprenticeship opportunities:



*Scan or click here to view the jobs page:*



*Scan or click here to register your interest:*

