

# WEDNESDAY WEEKLY

Your weekly update of the latest Apprenticeships Suffolk vacancies as well as an array of opportunities in and around Suffolk.

## Apprenticeships Suffolk Vacancies:

NEW



### Level 2 Community Activator Coach

Ipswich 

Opportunity to work closely with qualified coaches to help deliver Pipers Vale's recreational and development gymnastics program.

[Click here](#) for further information.



### Level 2 Hairdressing Professional

Hadleigh 

Opportunity to work closely with experienced stylists to help meet clients needs and become an integral part of the Double Take team

[Click here](#) for further information.



### Level 2 Finance Assistant

Mildenhall 

Opportunity to be an integral part of the team responsible for maintaining an efficient and accurate finance function within a business.

[Click here](#) for further information.



### Level 2 or Level 3 Early Years

Thurston 

Working within a rewarding and inspiring role where you will be learning and gaining valuable experience in a childcare setting.

[Click here](#) for further information.





CORROSION TECHNOLOGY SERVICES EUROPE LTD  
"The Complete Solution Providers"

### Level 3 Business Administration

Mildenhall

Opportunity to work within a small team that work closely together while assisting the business and work in all office departments.

[Click here](#) for further information.



### Level 3 Business Administration

Ipswich

Join a small but busy office supporting the teams work in the community with children, young people and families.

[Click here](#) for further information.



**CODERUS**

### Level 6 Digital & Technology Solutions Professional

Martlesham

Opportunity to work alongside some experienced developers, suitable for individuals interested in mobile apps or embedded technologies.

[Click here](#) for further information.



**CODERUS**

### Level 6 Digital & Technology Solutions Professional

Martlesham

In this role you will be responsible for QA testing software projects as part of the overall QA team, reporting to the QA Engineer Lead.

[Click here](#) for further information.



### Level 3 Business Administration X2

Ipswich

Working within Getech's Google Sales teams supporting their busy and proactive sales support administrators.

[Click here](#) for further information.




*If you are interested in any of the above vacancies please email [apprenticeships@suffolk.gov.uk](mailto:apprenticeships@suffolk.gov.uk)*



This week's Sector Spotlight...

# Dental Nurse

Below are the current Level 3 Dental Nurse apprenticeship opportunities in Suffolk



**Level 3 Dental Nurse**

 Ipswich 

**IDENTICS LTD**

**Level 3 Dental Nurse**

 Ipswich 



**Level 3 Dental Nurse**

 Ipswich 

For further information on the Level 3 Dental Nurse qualification, [click here.](#)



# *East of England Finance Academy*



The Healthcare Financial Management Association (HFMA) who are the body that work with Finance Professionals within the NHS have a number of upcoming Level 3 Assistant Accountant Apprenticeship openings across the East of England from January 2024.

Working as part of the finance team, the post holder will gain valuable NHS experience and knowledge, and work towards the Assistant Accountant Apprenticeship Standard, alongside gaining a nationally recognised qualification (AAT).

The apprentice will be supported by a Training Manager to learn the functions of the finance department and how they support and promote the delivery of high-quality expertise and local care.

(Further information attached with this email)

*To apply, please complete the application form [here](#).*

*Closing date for applications is Monday 1st October 2023.*



# Degree Apprenticeships

Webinar

When: Monday 16<sup>th</sup> October 2023, 7-8pm

## 17 or over and thinking about your next career step?

Our Apprenticeship Programme is a great way of getting a degree paid for by the employer, earning a living wage while doing it, and securing a full time job after 5 years.

To learn more about a rewarding career where you can leave a legacy and a make a real difference, join our webinar hosted by Senior Social Value Manager Helen Clements.

Parents, carers and teachers are welcome too!

[Click here to register!](#)

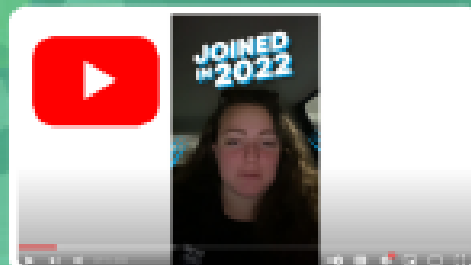
Sign up here



Live apprentice vacancies



Listen to some of our  
current apprentices  
share their experiences!



# MPCT Recruitment Drop In Sessions

Army Reserve Centre, Yarmouth Road, Ipswich, IP1 4BH



## Our Mission:

Our mission is to engage, motivate and educate in order to achieve excellence for all

IN COOPERATION WITH



## Your Mission:

To break the mould, gain the confidence and skills for your future!.

Join our drop in sessions throughout September and October to find out more about MPCT, and how you can prepare life for what you throw at it!!



September Dates: 15th, 22nd and the 29th from 13.00 -14.30

October Dates : 6th,13th, 20th and 27th from 13.00 -14.30

## Contact me today to register!

Victoria Holmes-Powell

[victoria.holmes-powell@learningcurvegroup.co.uk](mailto:victoria.holmes-powell@learningcurvegroup.co.uk)

07485 310413



Checkatrade have developed the 'Try a Trade' programme, in partnership with Amazing Apprenticeships aiming to give teachers and career advisers everything they need to help inspire a new generation of young people about the incredible apprenticeship and career opportunities in trades like plumbing, electrics, and carpentry.



## What is Try a Trade?

We're helping school students in Years 10 and 11 discover more about careers in the trades, providing teachers and career advisers with a hub of resources and content to share as part of your careers programme or careers fairs, as well as first-hand access to people already working in trades.

Try a Trade, powered by Checkatrade, aims to help plug a national trade skills gap of almost **ONE MILLION** workers over the next decade, by connecting young people with a world of limitless possibilities in a trades career.

## What to expect

A range of schools across the UK are using Try a Trade resources in their schools to excite and inspire young people about working in the trades. It offers:

- ✓ A hub of practical resources for careers advisors and teachers to share, aimed at giving young people unique insights about life in the trades, including presentations, hand-outs, videos, and posters.
- ✓ An engaging, ready-to-go, programme of activities that shares additional career and education pathways, helping young people understand the opportunities and earning potential of a trades career
- ✓ The chance to explore career possibilities, by connecting young people's CV's directly to trades employers.



For further information  
on the Try a Trade  
programme, [click here.](#)

Try a Trade aims to break down the barriers to accessing the trade industry, and open young people's minds to the earning power and potential of life as a tradesperson.



# Suffolk Training Providers

Below are the Suffolk based Providers that deliver apprenticeship training. Click on the provider logos to visit their website and view their opportunities.



THE BRITISH RACING SCHOOL



# Apprenticeship opportunities outside of Suffolk



[Click here](#) to visit the Apprenticeships Norfolk website.



[Click here](#) to view Colchester Institute's current opportunities.



[Click here](#) to view Cambridge Regional College's current opportunities.



[Click here](#) to view Apprenticeships New Anglia opportunities.

Click the images below to follow Apprenticeships Norfolk on Social Media



# September Apprenticeship Vacancies with WS Training

**WS TRAINING**

## **WE'RE HIRING**



**WE ARE CURRENTLY RECRUITING FOR THE FOLLOWING VACANCIES**

### **MEOX LIMITED**

IPSWICH IP1  
LEAN MANUFACTURING  
OPERATIVE L2  
40 HOURS A WEEK

### **ASHTONS LEGAL**

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
35 HOURS A WEEK

### **STAFFRIGHT GROUP**

IPSWICH IP1  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

### **COGENT TECHNOLOGY**

FELIXSTOWE IP11  
ICT L3  
38 HOURS A WEEK

### **IPSWICH COMPUTER SERVICES**

IPSWICH IP6  
ICT L3  
37.5 HOURS A WEEK

### **PORTICO GB**

BURY ST EDMUNDS IP30  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **AIR POWER EAST**

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **COGENT TECHNOLOGY**

FELIXSTOWE IP11  
LMO L2  
38 HOURS A WEEK

### **SNELLING BUSINESS SYSTEMS**

WYMONDAM NR18  
ICT L3  
40 HOURS A WEEK

### **DMR 24.7**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **POUNDFIELD PRODUCTS**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **C&L CONSTRUCTION**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **C&L CONSTRUCTION**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **POUNDFIELD PRODUCTS**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### **FIRST MAILING**

HUNTINGDON PE29  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

### **C P W COMPUTING**

IPSWICH IP6  
ICT L3  
35 HOURS A WEEK

### **SILVERMANS OFFICE FURNITURE**

CAMBRIDGE CM4  
BUSINESS ADMIN L3  
HOURS A WEEK

**CONTACT:**

**APPRENTICESHIPS@WSTRAINING.CO.UK |**  
**01284 788005**





# Skills Bootcamps



Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life, funded through the Department of Education and are free (to the learner).

The aim of Skills Bootcamps is to:

- Provide businesses with targeted and flexible training to upskill their employees so they can gain progression within the business.
- Aid businesses to hire people with the skills required and help fill their vacancies.
- Support individuals to develop skills and fulfil their potential and assist people currently un-employed or returning to work to find skilled local employment.

Skills Bootcamps are open to anyone 19+ who has the right to live and work in the UK.

Skills Bootcamps are employer led programmes aimed to meet business needs. The training is delivered by our approved training providers, offering flexible training solutions, with many being delivered remotely.

**Applications are now open for the next Data Skills Boot Camp training programmes for eligible learners aged 19+.**

[Click here for further information](#)



Please see the next two pages for the available Bootcamps

# Skills Bootcamps

<u>Providers</u>	<u>Skills Bootcamps</u>	<u>Level</u>	<u>No: of weeks</u>	<u>Course content and registration links</u>
<b>HGV-Logistics</b>				
ACE	Logistics & Warehousing	2	16	<a href="#">Click here</a> for further information
ACE	Logistics Aviation (now running 1 cohort for Ground crew and 1 cohort for Cabin crew)	2	16	<a href="#">Click here</a> for further information
<b>Digital</b>				
The Lightbulb	Digital Marketing	3	12	<a href="#">Click here</a> for further information
Netmatters	Web Development	3	16	<a href="#">Click here</a> for further information
Anicca	Digital Marketing L5 (Option to gain DMI)	5	12	<a href="#">Click here</a> for further information
Tech Educators	Full Stack Coding Bootcamp L4	4	10	<a href="#">Click here</a> for further information
<b>Digital – Pathway to Accelerated Apprenticeships (PAA)</b>				
The Lightbulb	Digital Marketer & Content Producer (PAA)	3	12	<a href="#">Click here</a> for further information
Cambridge Sparks	Data Analyst (PAA)	4	8	<a href="#">Click here</a> for further information
<b>Construction</b>				
Construction Skills People	Civil Engineering & Groundworks	2	16	<a href="#">Click here</a> for further information
Construction Skills People	Construction Supervision	3	16	<a href="#">Click here</a> for further information
HBXL	Estimating Skills for Construction	3	15	<a href="#">Click here</a> for further information
HBXL	CAD for Construction	3	15	<a href="#">Click here</a> for further information
HBXL	Business Skills for a Successful Construction Firm	3	15	<a href="#">Click here</a> for further information
East Coast College	Civil & Plant	2	14	<a href="#">Click here</a> for further information

**Core Technical - Engineering**

East Coast College	Technical Support Operative – Trades (working with East Coast Manufacturing Group)	3	14	<a href="#">Click here for further information</a>
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**Green Skills**

Suffolk New College	Fast Track to Industry: Certificate in Arboriculture	2	12	<a href="#">Click here for further information</a>
Suffolk New College	Fast Track to Horticulture: Certificate in Horticulture	2	10	<a href="#">Click here for further information</a>
East Coast College	Offshore Wind - Emergency Response Training (in-house progression)	2	4	Available from September 2023
Retrofit Academy	AIM Level 3 Award in Domestic Retrofit Advice combined with AIM L2 Award in Understanding Domestic Retrofit	2&3	16	<a href="#">Click here for further information</a>
Retrofit Academy	AIM Level 4 Award in Domestic Retrofit Assessment	4	16	<a href="#">Click here for further information</a>
Retrofit Academy	Level 5 Diploma in Risk Management and Risk Assessment	5	16	<a href="#">Click here for further information</a>

**Health & Social Care**

Suffolk New College	Fast Track to a Career in Healthcare: Care Skills Bootcamp (working with ESNEFT)	3	10	<a href="#">Click here for further information</a>
East Coast College	Inspiring Managers in Healthcare	4	8	Available from September 2023

**Leadership & Management**

Turning Factor	Institute of Leadership & Management L3	3	12	<a href="#">Click here for further information</a>
Turning Factor	Institute of Leadership & Management L5	5	12	<a href="#">Click here for further information</a>

For further information the Skills Bootcamps, please email [skills@newanglia.co.uk](mailto:skills@newanglia.co.uk)



## UNDERSTANDING NUMERACY IN CARE

### Time Management



- Managing a routine
- Organising appointments
- Accuracy for documentation-  
Continuous Care plans/ MAR charts
- Travel time
- Understanding dosage frequencies

### Measurements



- Monitoring service users weight and BMI  
(LBS to KG)
- Thickened fluid (ratios)
- Fluid charts- Input/ Output/ daily totals
- Medication- Liquid measure (ml, L, fl.oz)

### Temperature



- Safe food temperatures
- Adequate room temperature for  
optimum health
- Parameters of healthy body  
temperature

### Nutrition



- Interpreting food labels
- Understanding KCAL/ KJ and sugar  
amounts
- Servings and portion size
- Daily amounts %



*“61% of the UK population do not have the numeracy-specific health literacy skills needed to maintain their health (Rowlands et al.)”*

**If you are a care company within Suffolk and would like to find out how to support your staff with vocational numeracy, or if you are an individual wanting to improve your numeracy skills, please email [Multipliesuffolk@suffolk.gov.uk](mailto:Multipliesuffolk@suffolk.gov.uk)**

# Multiply Suffolk



Multiply Suffolk is here to deliver bespoke coaching, training, and mentoring to support you into learning and employment across Suffolk. Multiply Suffolk will provide opportunities for you to improve your knowledge, understanding and use of maths in daily life: at home, in learning and in work.

## Eligibility Criteria:

- Age 19+
- Live in a Suffolk Postcode area
- Do not hold a Level 2 qualification or above in Numeracy (GCSE or Functional Skills)

## The Multiply Suffolk team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** career progression whilst in or out of employment
- **Promote** independence, choice and wellbeing
- **Empower** you to remove barriers to employment and gain a numeracy qualification



*Multiply Suffolk support individuals with barriers such as English as a second language (ESOL), care leavers, ex-offenders, learning disability/difficulty and autism, poor mental and physical health. We also support those who are employees, employers, volunteers, and self-employed individuals.*

**Register your interest** in finding out more or if you would like to refer into Multiply Suffolk, please contact [multiplysuffolk@suffolk.gov.uk](mailto:multiplysuffolk@suffolk.gov.uk)

To find out more please visit: [Multiply - Learn Suffolk](#)



**Plus Point Ipswich is here to deliver information, advice and guidance through financial education, support, training and coaching. Plus Point Ipswich will deliver 1-1 support and workshops to small groups of young people to break down barriers to learning and employment.**

#### Eligibility Criteria:

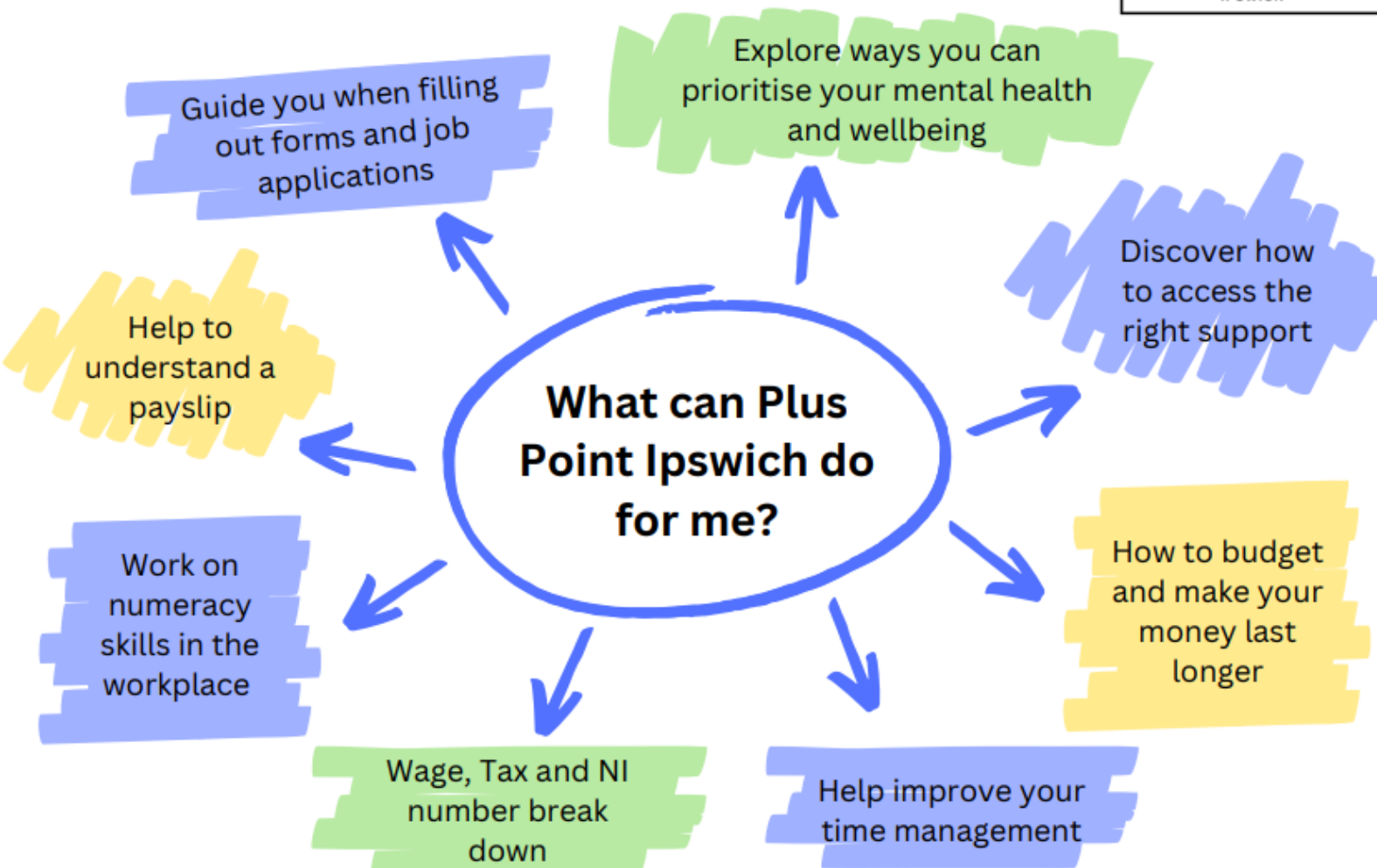
- Age 16-18
- Live in or around Ipswich

#### The Plus Point Ipswich team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** progression towards further learning
- **Promote** independence, confidence and wellbeing
- **Empower** you to remove barriers to education and employment

**For more information about Plus Point Ipswich, please contact:**

- **Lauren Leggatt-Bulaitis:** 01473 263747 / 07514 722683 / [Lauren.Leggatt-Bulaitis@suffolk.gov.uk](mailto:Lauren.Leggatt-Bulaitis@suffolk.gov.uk)







# LEARN SUFFOLK

*The Adult Learning Service*

## FREE COURSES FOR ADULTS (19Yrs+)

The Suffolk Adult Learning Service is led by Suffolk County Council and provides a wide range of free Health and Wellbeing, Learning in Families, English, maths and English for Speakers of Other Languages courses (up to Level 2 - GCSE equivalent) for adults, 19 years+, in Suffolk.

The service particularly targets those adults who have missed out on previous educational opportunities or who come from groups with the highest levels of need.

Many of our learners start from very low educational levels, often overcoming many barriers in order to achieve success.

We are a positive force in our community enabling people to enhance their learning and employment goals!

Change Your Future

✓ Gain a qualification ✓ Learn a new skill ✓ Improve your career pathway

For more details on the criteria for qualifying for free courses please click here: [Free Courses and Support - Learn Suffolk](#)

To learn more about the Suffolk Adult Learning Service please visit our website: [Learnsuffolk.org](http://Learnsuffolk.org) or email us at: [learnsuffolk@suffolk.gov.uk](mailto:learnsuffolk@suffolk.gov.uk)



Education & Skills  
Funding Agency





# THANK YOU FOR READING!



Click the following logos to find more apprenticeship opportunities:



Scan or click here to view the jobs page:



Scan or click here to register your interest:

