



# WEDNESDAY WEEKLY

Your weekly update of the latest Apprenticeships Suffolk vacancies as well as an array of opportunities in and around Suffolk.

### Apprenticeships Suffolk Vacancies:

#### Level 2 or Level 3 Early Years

**Ipswich** 





Opportunity to join the team to help provide education and early years care for children ranging from 2-11 years old.

Click here for further information.



#### **Level 2 Community Activator Coach**

**Ipswich** 



Opportunity to work closely with qualified coaches to help deliver Pipers Vale's recreational and development gymnastics program.

Click here for further information.



#### Level 2 Hairdressing Professional

Hadleigh



Opportunity to work closely with experienced stylists to help meet clients needs and become an integral part of the Double Take team

Click here for further information.





#### **Level 2 Finance Assistant**

Opportunity to be an integral part of the team responsible for maintaining an efficient and accurate finance function within a business.

<u>Click here</u> for further information.





#### Level 2 or Level 3 Early Years

Thurston •



Working within a rewarding and inspiring role where you will be learning and gaining valuable experience in a childcare setting.

Click here for further information.





#### **Level 3 Business Administration**

Mildenhall (



Opportunity to work within a small team that work closely together while assisting the business and work in all office departments.

**Click here** for further information.



#### **Level 3 Business Administration**

**Ipswich** 



Join a small but busy office supporting the teams work in the community with children, young people and families.

**Click here** for further information.





#### Martlesham 📍 Level 6 Digital & Technology Solutions Professional

Opportunity to work alongside some experienced developers, suitable for individuals interested in mobile apps or embedded technologies.

Click here for further information.





#### Level 6 Digital & Technology Solutions Professional

In this role you will be responsible for QA testing software projects as part of the overall QA team, reporting to the QA Engineer Lead.

Click here for further information.

#### Level 3 Business Administration X2

Ipswich 🔻





Working within Getech's Google Sales teams supporting their busy and proactive sales support administrators.

Click here for further information.



# Sizewell C updates:



# <u>Delivery of the Occupational Health Service at</u> <u>Sizewell C:</u>

Sizewell C have brought together local and regional organisations to discuss what is possible and how they can help with making the occupational health service not just a success, but also how it can set the bar and develop the occupational health service of the future

# • <u>Sizewell C Supply Chain Business Support Programme</u> <u>Launch:</u>

The series of business support programmes will cover a wide array of topics, ranging from 'actively working towards Net Zero' to 'inspiring and investing in the local community

### Power in Diversity:

Sizewell C's aim is to 'generate awareness, power change and connect with Suffolk communities.'

<u>Click here</u> to register to receive further updates, information and opportunities from Sizewell C.

<u>Click here</u> to find out more about their upcoming webinars and events.



# Vehicle Technicians

Below are the current different Vehicle Technician apprenticeships within Suffolk.

Click the job tiles for more information & how to apply





TRAINING AND APPRENTICESHIPS IN CONSTRUCTION LIMITED

Level 3 Signage Technician

Needham Market

Steven Eagell GROUP

Level 3 Motor vehicle service and maintenance technician

Ipswich

# Unemployed? Got an Interview?

# TIMPSON

At Timpson, we'll help you look your best when times are tough so if you're unemployed and going for an interview we'll clean an outfit for you free of charge.

You don't need a voucher to receive this support just pop into your local Timpson and have a chat with our colleagues who will make sure that you're off to a genuine interview. So long as the items you bring in are for a genuine job interview we'll help you on your way!

This is available from 500 of our locations nationwide.

Click here for further information.

# Apprenticeship Vacancies with WS Training

WS TRAINING

# WE'RE HIRING



#### WE ARE CURRENTLY RECRUITING FOR THE FOLLOWING VACANCIES

#### MEOX LIMITED

IPSWICH IP1 LEAN MANUFACTURING OPERATIVE L2 40 HOURS A WEEK

#### ASHTONS LEGAL

**BURY ST EDMUNDS IP31** BUSINESS ADMIN L3 35 HOURS A WEEK

#### STAFFRIGHT GROUP

**IPSWICH IP1** BUSINESS ADMIN L3 37.5 HOURS A WEEK

**FELIXSTOWE IP11** ICT L3 38 HOURS A WEEK

#### COGENT TECHNOLOGY IPSWICH COMPUTER SERVICES

IPSWICH IP6 ICT L3 37.5 HOURS A WEEK

#### **PORTICO GB**

**BURY ST EDMUNDS IP30** BUSINESS ADMIN L3 40 HOURS A WEEK

#### AIR POWER EAST

**BURY ST EDMUNDS IP31 BUSINESS ADMIN L3** 40 HOURS A WEEK

#### COGENT TECHNOLOGY

**FELIXSTOWE IP11** IMO 12 38 HOURS A WEEK

#### SNELLING BUSINESS SYSTEMS

WYMONDAM NR18 ICT L3 40 HOURS A WEEK

#### **DMR 247**

IPSWICH IP6 BUSINESS ADMIN L3 40 HOURS A WEEK

#### POUNDFIELD PRODUCTS

**IPSWICH IP6 BUSINESS ADMIN L3** 40 HOURS A WEEK

#### **C&L CONSTRUCTION**

IPSWICH IP6 **BUSINESS ADMIN L3** 40 HOURS A WEEK

#### **C&L CONSTRUCTION**

IPSWICH IP6 BUSINESS ADMIN L3 40 HOURS A WEEK

#### POUNDFIELD PRODUCTS FIRST MAILING

IPSWICH IP6 BUSINESS ADMIN L3 40 HOURS A WEEK

**HUNTINGDON PE29** BUSINESS ADMIN L3 37.5 HOURS A WEEK

#### C P W COMPUTING

**IPSWICH IP6** ICT L3 35 HOURS A WEEK

#### SILVERMANS OFFICE **FURNITURE**

CAMBRIDGE CM4 BUSINESS ADMIN L3 HOURS A WEEK

CONTACT: APPRENTICESHIPS@WSTRAINING.CO.UK | WStraining 01284 788005





# Suffolk Training Providers

Below are the Suffolk based Providers that deliver apprenticeship training. Click on the provider logos to visit their website and view their opportunities.































# Apprenticeship opportunities outside of **Suffolk**



Click here to visit the **Apprenticeships Norfolk** website.



Click here to view **Colchester Institute's** current opportunities.



Click here to view **Cambridge Regional College's current** opportunities.





Click here to view **Apprenticeships New** Anglia opportunities.

Click the images below to follow Apprenticeships Norfolk on Social Media











# **Skills Bootcamps**



Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life, funded through the Department of Education and are free (to the learner).

#### The aim of Skills Bootcamps is to:

- Provide businesses with targeted and flexible training to upskill their employees so they can gain progression within the business.
- Aid businesses to hire people with the skills required and help fill their vacancies.
- Support individuals to develop skills and fulfil their potential and assist people currently un-employed or returning to work to find skilled local employment.

Skills Bootcamps are open to anyone 19+ who has the right to live and work in the UK.

Skills Bootcamps are employer led programmes aimed to meet business needs. The training is delivered by our approved training providers, offering flexible training solutions, with many being delivered remotely.

Applications are now open for the next Data Skills Boot Camp training programmes for eligible learners aged 19+.

Click here for further information



Please see the next two pages for the available Bootcamps

### <u>Skills Bootcamps</u>

<u>Providers</u>	Skills Bootcamps	<u>Level</u>	No: of weeks	Course content and registration links		
HGV-Logistics						
ACE	Logistics & Warehousing	2	16	Click here for further information		
ACE	Logistics Aviation (now running 1 cohort for Ground crew and 1 cohort for Cabin crew)	2	16	<u>Click here</u> for further information		
Digital						
The Lightbulb	Digital Marketing	3	12	<u>Click here</u> for further information		
Netmatters	Web Development	3	16	Click here for further information		
Anicca	Digital Marketing L5 (Option to gain DMI)	5	12	Click here for further information		
Tech Educators	Full Stack Coding Bootcamp L4	4	10	Click here for further information		
Digital – Pathway to Accelerated Apprenticeships (PAA)						
The Lightbulb	Digital Marketer & Content Producer (PAA)	3	12	Click here for further information		
Cambridge Sparks	Data Analyst (PAA)	4	8	Click here for further information		
Construction						
Construction Skills People	Civil Engineering & Groundworks	2	16	Click here for further information		
Construction Skills People	Construction Supervision	3	16	Click here for further information		
HBXL	Estimating Skills for Construction	3	15	Click here for further information		
HBXL	CAD for Construction	3	15	Click here for further information		
HBXL	Business Skills for a	3	15	Oliala have for further informs (1)		

14

Successful

Civil & Plant

East Coast College

Construction Firm

**Click here** for further information

<u>Click here</u> for further information

Core Technical - Engineering				
East Coast College	Technical Support Operative – Trades (working with East Coast Manufacturing Group	3	14	Click here for further information
Green Skills				
Suffolk New College	Fast Track to Industry: Certificate in Arboriculture	2	12	Click here for further information
Suffolk New College	Fast Track to Horticulture: Certificate in Horticulture	2	10	Click here for further information
East Coast College	Offshore Wind - Emergency Response Training (in-house progression)	2	4	Available from September 2023
Retrofit Academy	AIM Level 3 Award in Domestic Retrofit Advice combined with AIM L2 Award in Understanding Domestic Retrofit	2&3	16	Click here for further information
Retrofit Academy	AIM Level 4 Award in Domestic Retrofit Assessment	4	16	Click here for further information
Retrofit Academy	Level 5 Diploma in Risk Management and Risk Assessment	5	16	Click here for further information
Health & Social Care				
Suffolk New College	Fast Track to a Career in Healthcare: Care Skills Bootcamp (working with ESNEFT)	3	10	Click here for further information
East Coast College	Inspiring Managers in Healthcare	4	8	Available from September 2023
Leadership & Management				
Turning Factor	Institute of Leadership & Management L3	3	12	Click here for further information
Turning Factor	Institute of Leadership & Management L5	5	12	Click here for further information

For further information the Skills Bootcamps, please email skills@newanglia.co.uk





# UNDERSTANDING NUMERACY IN CARE

## **Time Management**



- Managing a routine
- · Organising appointments
- Accuracy for documentation-Continuous Care plans/ MAR charts
- Travel time
- · Understanding dosage frequencies

### Measurements



- Monitoring service users weight and BMI (LBS to KG)
- Thickened fluid (ratios)
- · Fluid charts- Input/ Output/ daily totals
- Medication- Liquid measure (ml, L, fl.oz)

### Temperature



- Safe food temperatures
- Adequate room temperature for optimum health
- Parameters of healthy body temperature

### **Nutrition**



- Interpreting food labels
- Understanding KCAL/ KJ and sugar amounts
- · Servings and portion size
- Daily amounts %



"61% of the UK population do not have the numeracy-specific health literacy skills needed to maintain their health (Rowlands et al.)."

If you are a care company within Suffolk and would like to find out how to support your staff with vocational numeracy, or if you are an individual wanting to improve your numeracy skills, please email Multiplysuffolk@suffolk.gov.uk











# Multiply Suffolk





Multiply Suffolk is here to deliver bespoke coaching, training, and mentoring to support you into learning and employment across Suffolk. Multiply Suffolk will provide opportunities for you to improve your knowledge, understanding and use of maths in daily life: at home, in learning and in work.

#### **Eligibility Criteria:**

- Age 19+
- Live in a Suffolk Postcode area
- Do not hold a Level 2 qualification or above in Numeracy (GCSE or Functional Skills)

#### The Multiply Suffolk team can:

- Support to engage with education, employment and training
- Improve numeracy, money management and budgeting skills
- Encourage career progression whilst in or out of employment
- Promote independence, choice and wellbeing
- Empower you to remove barriers to employment and gain a numeracy qualification











Multiply Suffolk support individuals with barriers such as English as a second language (ESOL), care leavers, ex-offenders, learning disability/difficulty and autism, poor mental and physical health. We also support those who are employees, employers, volunteers, and selfemployed individuals.

**Register your interest** in finding out more or if you would like to refer into Multiply Suffolk, please contact multiplysuffolk@suffolk.gov.uk

To find out more please visit: Multiply - Learn Suffolk





Plus Point Ipswich is here to deliver information, advice and guidance through financial education, support, training and coaching. Plus Point Ipswich will deliver 1-1 support and workshops to small groups of young people to break down barriers to learning and employment.

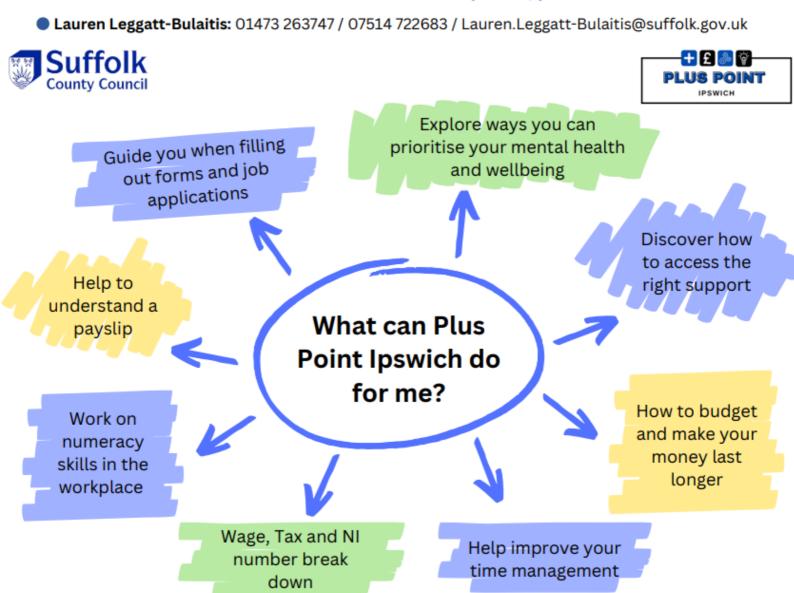
#### **Eligibility Criteria:**

- Age 16-18
- Live in or around Ipswich

#### The Plus Point Ipswich team can:

- Support to engage with education, employment and training
- Improve numeracy, money management and budgeting skills
- Encourage progression towards further learning
- Promote independence, confidence and wellbeing
- Empower you to remove barriers to education and employment

#### For more information about Plus Point Ipswich, please contact:





#### FREE COURSES FOR ADULTS (19Yrs+)

The Suffolk Adult Learning Service is led by Suffolk County Council and provides a wide range of free Health and Wellbeing, Learning in Families, English, maths and English for Speakers of Other Languages courses (up to Level 2 - GCSE equivalent) for adults, 19 years+, in Suffolk.

The service particularly targets those adults who have missed out on previous educational opportunities or who come from groups with the highest levels of need. Many of our learners start from very low educational levels, often overcoming many barriers in order to achieve success.

We are a positive force in our community enabling people to enhance their learning and employment goals!

**Change Your Future** 

**√** Gain a qualification **√** Learn a new skill **√** Improve your career pathway

For more details on the criteria for qualifying for free courses please click here: Free Courses and Support - Learn Suffolk

To learn more about the Suffolk Adult Learning Service please visit our website: Learnsuffolk.org or email us at: learnsuffolk@suffolk.gov.uk



















# THANK YOU FOR READING!











Click the following logos to find more apprenticeship opportunities:











Scan or click here to view the jobs page:

