

# WEDNESDAY WEEKLY

Your weekly update of the latest Apprenticeships Suffolk vacancies as well as an array of opportunities in and around Suffolk.

## Apprenticeships Suffolk Vacancies:

### Level 2 or Level 3 Early Years

Ipswich



Opportunity to join the team to help provide education and early years care for children ranging from 2-11 years old.

[Click here](#) for further information.



### Level 2 Community Activator Coach

Ipswich



Opportunity to work closely with qualified coaches to help deliver Pipers Vale's recreational and development gymnastics program.

[Click here](#) for further information.



### Level 2 Hairdressing Professional

Hadleigh



Opportunity to work closely with experienced stylists to help meet clients needs and become an integral part of the Double Take team

[Click here](#) for further information.



CORROSION TECHNOLOGY SERVICES EUROPE LTD  
"The Complete Solution Providers"

### Level 2 Finance Assistant

Mildenhall



Opportunity to be an integral part of the team responsible for maintaining an efficient and accurate finance function within a business.

[Click here](#) for further information.





### Level 3 Business Administration

Mildenhall

Opportunity to work within a small team that work closely together while assisting the business and work in all office departments.

[Click here](#) for further information.



### Level 3 Business Administration

Ipswich

Join a small but busy office supporting the teams work in the community with children, young people and families.

[Click here](#) for further information.



### Level 6 Digital & Technology Solutions Professional

Martlesham

Opportunity to work alongside some experienced developers, suitable for individuals interested in mobile apps or embedded technologies.

[Click here](#) for further information.



### Level 6 Digital & Technology Solutions Professional

Martlesham

In this role you will be responsible for QA testing software projects as part of the overall QA team, reporting to the QA Engineer Lead.

[Click here](#) for further information.



### Level 3 Business Administration X2

Ipswich

Working within Getech's Google Sales teams supporting their busy and proactive sales support administrators.

[Click here](#) for further information.



# *Applications now open for the NHS Healthcare Support Worker Apprenticeship Academy!*



Ipswich/Colchester 

This opportunity is open for those with or without experience, with the offer of either a **Level 2 Healthcare Support Worker** Apprenticeship or a **Level 3 Senior Healthcare Support Worker** Apprenticeship, depending upon experience and prior qualifications.

This will open up career pathways into nursing and/or allied health professions such as Physiotherapy or Speech and Language, as well as routes into theatres or other specialist areas.

For further information and how to apply, **[click here.](#)**

This week's spotlight...

## Equine Groom

Below are the current Equine Groom apprenticeships within Suffolk.

Click the job tiles for more information & how to apply!



**Level 3 Senior Equine Groom**

Layham 

**Tunstall Forest Livery**

**Level 2 Equine Groom**

Woodbridge 

[Click here](#) to view all current apprenticeship opportunities in Suffolk



# *Unemployed? Got an Interview?*

**TIMPSON**

Great Service by Great People

*At Timpson, we'll help you look your best when times are tough so if you're unemployed and going for an interview we'll clean an outfit for you free of charge.*

*You don't need a voucher to receive this support just pop into your local Timpson and have a chat with our colleagues who will make sure that you're off to a genuine interview. So long as the items you bring in are for a genuine job interview we'll help you on your way!*

**This is available from 500 of our locations nationwide.**

**[Click here](#) for further information.**

# Apprenticeship Vacancies with WS Training

**WS TRAINING**

# WE'RE HIRING



**WE ARE CURRENTLY RECRUITING FOR THE FOLLOWING VACANCIES**

## **MEOX LIMITED**

IPSWICH IP1  
LEAN MANUFACTURING  
OPERATIVE L2  
40 HOURS A WEEK

## **ASHTONS LEGAL**

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
35 HOURS A WEEK

## **STAFFRIGHT GROUP**

IPSWICH IP1  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

## **COGENT TECHNOLOGY**

FELIXSTOWE IP11  
ICT L3  
38 HOURS A WEEK

## **IPSWICH COMPUTER SERVICES**

IPSWICH IP6  
ICT L3  
37.5 HOURS A WEEK

## **PORTICO GB**

BURY ST EDMUNDS IP30  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **AIR POWER EAST**

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **COGENT TECHNOLOGY**

FELIXSTOWE IP11  
LMO L2  
38 HOURS A WEEK

## **SNELLING BUSINESS SYSTEMS**

WYMONDAM NR18  
ICT L3  
40 HOURS A WEEK

## **DMR 24.7**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **POUNDFIELD PRODUCTS**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **C&L CONSTRUCTION**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **C&L CONSTRUCTION**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **POUNDFIELD PRODUCTS**

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

## **FIRST MAILING**

HUNTINGDON PE29  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

## **C P W COMPUTING**

IPSWICH IP6  
ICT L3  
35 HOURS A WEEK

## **SILVERMANS OFFICE FURNITURE**

CAMBRIDGE CM4  
BUSINESS ADMIN L3  
HOURS A WEEK

**CONTACT:**  
**APPRENTICESHIPS@WSTRAINING.CO.UK |**  
**01284 788005**





# Suffolk Training Providers

Below are the Suffolk based Providers that deliver apprenticeship training. Click on the provider logos to visit their website and view their opportunities.



WEST  
SUFFOLK  
COLLEGE



Suffolk  
New  
College



eastcoast  
COLLEGE



BlueSky  
Assessing & Consultancy Ltd



hit  
Hospitality  
Industry  
Training



INTERNATIONAL BOATBUILDING TRAINING COLLEGE  
EST. 1975  
LOWESTOFT



WS training  
engaging. memorable. effective!



tchc  
Group



EASTERN REGION  
TRAINING



LIGHTHOUSE  
GROUP



YMCA



first intuition  
where people count



THE BRITISH RACING SCHOOL



thompson  
Training Ltd



falltricks hairdressing academy

# Apprenticeship opportunities outside of Suffolk



[Click here](#) to visit the Apprenticeships Norfolk website.



[Click here](#) to view Colchester Institute's current opportunities.



[Click here](#) to view Cambridge Regional College's current opportunities.



[Click here](#) to view Apprenticeships New Anglia opportunities.

Click the images below to follow Apprenticeships Norfolk on Social Media



# Skills Bootcamps



Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life, funded through the Department of Education and are free (to the learner).

The aim of Skills Bootcamps is to:

- Provide businesses with targeted and flexible training to upskill their employees so they can gain progression within the business.
- Aid businesses to hire people with the skills required and help fill their vacancies.
- Support individuals to develop skills and fulfil their potential and assist people currently un-employed or returning to work to find skilled local employment.

Skills Bootcamps are open to anyone 19+ who has the right to live and work in the UK.

Skills Bootcamps are employer led programmes aimed to meet business needs. The training is delivered by our approved training providers, offering flexible training solutions, with many being delivered remotely.

**Applications are now open for the next Data Skills Boot Camp training programmes for eligible learners aged 19+.**

[Click here for further information](#)



Please see the next two pages for the available Bootcamps

# Skills Bootcamps

<u>Providers</u>	<u>Skills Bootcamps</u>	<u>Level</u>	<u>No: of weeks</u>	<u>Course content and registration links</u>
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## HGV-Logistics

ACE	Logistics & Warehousing	2	16	<a href="#">Click here</a> for further information
ACE	Logistics Aviation (now running 1 cohort for Ground crew and 1 cohort for Cabin crew)	2	16	<a href="#">Click here</a> for further information

## Digital

The Lightbulb	Digital Marketing	3	12	<a href="#">Click here</a> for further information
Netmatters	Web Development	3	16	<a href="#">Click here</a> for further information
Anicca	Digital Marketing L5 (Option to gain DMI)	5	12	<a href="#">Click here</a> for further information
Tech Educators	Full Stack Coding Bootcamp L4	4	10	<a href="#">Click here</a> for further information

## Digital – Pathway to Accelerated Apprenticeships (PAA)

The Lightbulb	Digital Marketer & Content Producer (PAA)	3	12	<a href="#">Click here</a> for further information
Cambridge Sparks	Data Analyst (PAA)	4	8	<a href="#">Click here</a> for further information

## Construction

Construction Skills People	Civil Engineering & Groundworks	2	16	<a href="#">Click here</a> for further information
Construction Skills People	Construction Supervision	3	16	<a href="#">Click here</a> for further information
HBXL	Estimating Skills for Construction	3	15	<a href="#">Click here</a> for further information
HBXL	CAD for Construction	3	15	<a href="#">Click here</a> for further information
HBXL	Business Skills for a Successful Construction Firm	3	15	<a href="#">Click here</a> for further information
East Coast College	Civil & Plant	2	14	<a href="#">Click here</a> for further information



**Core Technical - Engineering**

East Coast College	Technical Support Operative – Trades (working with East Coast Manufacturing Group)	3	14	<a href="#">Click here for further information</a>
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**Green Skills**

Suffolk New College	Fast Track to Industry: Certificate in Arboriculture	2	12	<a href="#">Click here for further information</a>
Suffolk New College	Fast Track to Horticulture: Certificate in Horticulture	2	10	<a href="#">Click here for further information</a>
East Coast College	Offshore Wind - Emergency Response Training (in-house progression)	2	4	Available from September 2023
Retrofit Academy	AIM Level 3 Award in Domestic Retrofit Advice combined with AIM L2 Award in Understanding Domestic Retrofit	2&3	16	<a href="#">Click here for further information</a>
Retrofit Academy	AIM Level 4 Award in Domestic Retrofit Assessment	4	16	<a href="#">Click here for further information</a>
Retrofit Academy	Level 5 Diploma in Risk Management and Risk Assessment	5	16	<a href="#">Click here for further information</a>

**Health & Social Care**

Suffolk New College	Fast Track to a Career in Healthcare: Care Skills Bootcamp (working with ESNEFT)	3	10	<a href="#">Click here for further information</a>
East Coast College	Inspiring Managers in Healthcare	4	8	Available from September 2023

**Leadership & Management**

Turning Factor	Institute of Leadership & Management L3	3	12	<a href="#">Click here for further information</a>
Turning Factor	Institute of Leadership & Management L5	5	12	<a href="#">Click here for further information</a>

**For further information the Skills Bootcamps, please email [skills@newanglia.co.uk](mailto:skills@newanglia.co.uk)**

## UNDERSTANDING NUMERACY IN CARE

### Time Management



- Managing a routine
- Organising appointments
- Accuracy for documentation-  
Continuous Care plans/ MAR charts
- Travel time
- Understanding dosage frequencies

### Measurements



- Monitoring service users weight and BMI  
(LBS to KG)
- Thickened fluid (ratios)
- Fluid charts- Input/ Output/ daily totals
- Medication- Liquid measure (ml, L, fl.oz)

### Temperature



- Safe food temperatures
- Adequate room temperature for  
optimum health
- Parameters of healthy body  
temperature

### Nutrition



- Interpreting food labels
- Understanding KCAL/ KJ and sugar  
amounts
- Servings and portion size
- Daily amounts %



*“61% of the UK population do not have the numeracy-specific health literacy skills needed to maintain their health (Rowlands et al.)”*

**If you are a care company within Suffolk and would like to find out how to support your staff with vocational numeracy, or if you are an individual wanting to improve your numeracy skills, please email [Multipliesuffolk@suffolk.gov.uk](mailto:Multipliesuffolk@suffolk.gov.uk)**

# Multiply Suffolk



Multiply Suffolk is here to deliver bespoke coaching, training, and mentoring to support you into learning and employment across Suffolk. Multiply Suffolk will provide opportunities for you to improve your knowledge, understanding and use of maths in daily life: at home, in learning and in work.

## Eligibility Criteria:

- Age 19+
- Live in a Suffolk Postcode area
- Do not hold a Level 2 qualification or above in Numeracy (GCSE or Functional Skills)

## The Multiply Suffolk team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** career progression whilst in or out of employment
- **Promote** independence, choice and wellbeing
- **Empower** you to remove barriers to employment and gain a numeracy qualification



*Multiply Suffolk support individuals with barriers such as English as a second language (ESOL), care leavers, ex-offenders, learning disability/difficulty and autism, poor mental and physical health. We also support those who are employees, employers, volunteers, and self-employed individuals.*

**Register your interest** in finding out more or if you would like to refer into Multiply Suffolk, please contact [multiplysuffolk@suffolk.gov.uk](mailto:multiplysuffolk@suffolk.gov.uk)

To find out more please visit: [Multiply - Learn Suffolk](#)





**Plus Point Ipswich is here to deliver information, advice and guidance through financial education, support, training and coaching. Plus Point Ipswich will deliver 1-1 support and workshops to small groups of young people to break down barriers to learning and employment.**

#### Eligibility Criteria:

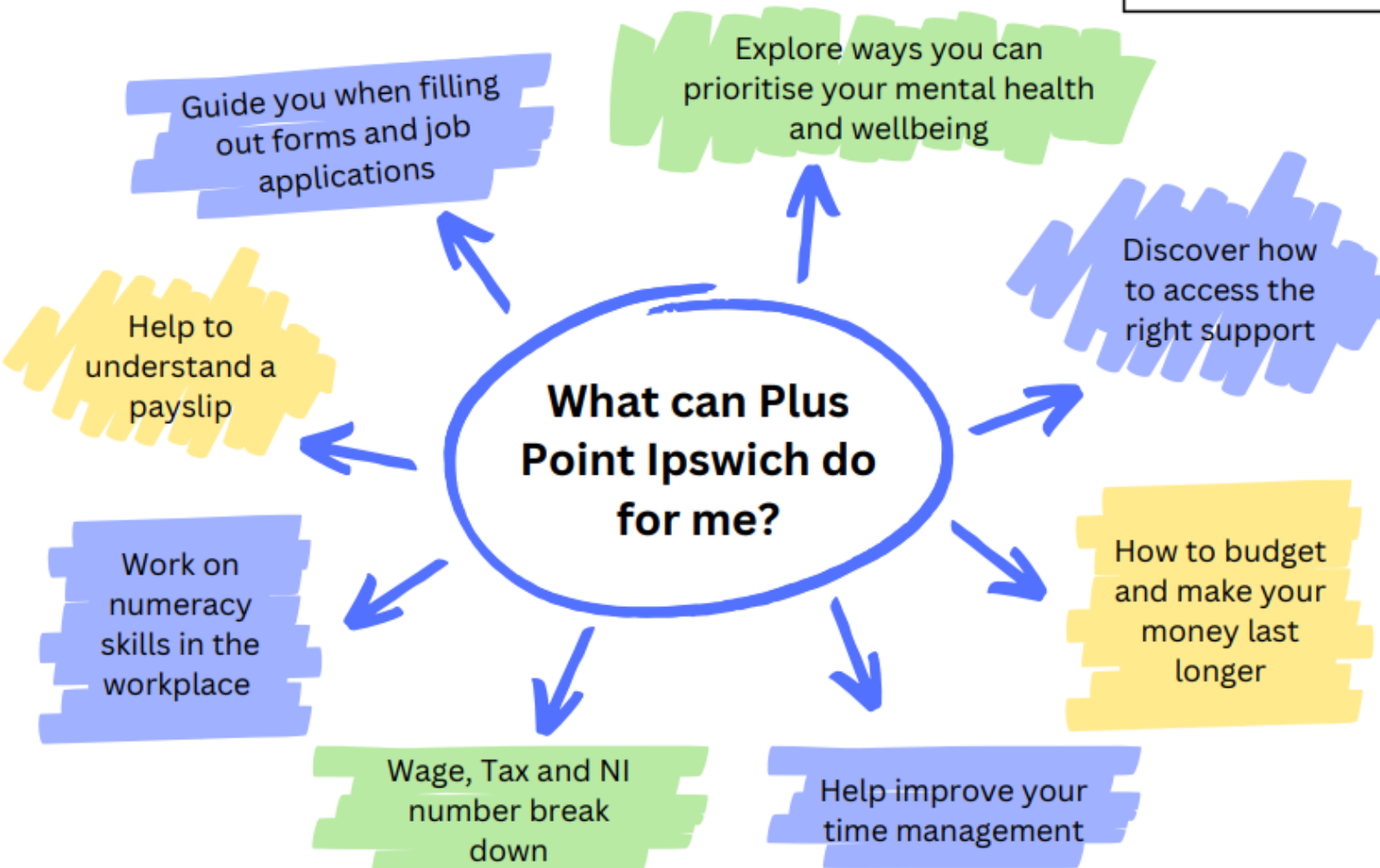
- Age 16-18
- Live in or around Ipswich

#### The Plus Point Ipswich team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** progression towards further learning
- **Promote** independence, confidence and wellbeing
- **Empower** you to remove barriers to education and employment

**For more information about Plus Point Ipswich, please contact:**

- **Lauren Leggatt-Bulaitis:** 01473 263747 / 07514 722683 / [Lauren.Leggatt-Bulaitis@suffolk.gov.uk](mailto:Lauren.Leggatt-Bulaitis@suffolk.gov.uk)





# LEARN SUFFOLK

*The Adult Learning Service*

## FREE COURSES FOR ADULTS (19Yrs+)

The Suffolk Adult Learning Service is led by Suffolk County Council and provides a wide range of free Health and Wellbeing, Learning in Families, English, maths and English for Speakers of Other Languages courses (up to Level 2 - GCSE equivalent) for adults, 19 years+, in Suffolk.

The service particularly targets those adults who have missed out on previous educational opportunities or who come from groups with the highest levels of need. Many of our learners start from very low educational levels, often overcoming many barriers in order to achieve success.

We are a positive force in our community enabling people to enhance their learning and employment goals!

### Change Your Future

✓ Gain a qualification ✓ Learn a new skill ✓ Improve your career pathway

For more details on the criteria for qualifying for free courses please click here: [Free Courses and Support - Learn Suffolk](#)

To learn more about the Suffolk Adult Learning Service please visit our website: [Learnsuffolk.org](http://Learnsuffolk.org) or email us at: [learnsuffolk@suffolk.gov.uk](mailto:learnsuffolk@suffolk.gov.uk)



Education & Skills  
Funding Agency



# THANK YOU FOR READING!



Click the following logos to find more apprenticeship opportunities:



*Scan or click here to  
view the jobs page:*

