

# WEDNESDAY WEEKLY

Your weekly update of the latest Apprenticeships Suffolk vacancies as well as an array of opportunities in and around Suffolk.

## Apprenticeships Suffolk Vacancies:



### Level 2 Community Activator Coach

Ipswich

Opportunity to work closely with qualified coaches to help deliver Pipers Vale's recreational and development gymnastics program.

[Click here](#) for further information.



### Level 2 Hairdressing Professional

Hadleigh

Opportunity to work closely with experienced stylists to help meet clients needs and become an integral part of the Double Take team

[Click here](#) for further information.



CORROSION TECHNOLOGY SERVICES EUROPE LTD  
"The Complete Solution Providers"

### Level 2 Finance Assistant

Mildenhall

Opportunity to be an integral part of the team responsible for maintaining an efficient and accurate finance function within a business.

[Click here](#) for further information.



### Level 3 Business Administration

Ipswich

Join a small but busy office supporting the teams work in the community with children, young people and families.

[Click here](#) for further information.




If you, or someone you know, is interested in any of the Apprenticeships Suffolk vacancies, please contact: [apprenticeships@suffolk.gov.uk](mailto:apprenticeships@suffolk.gov.uk) to register your interest.

Scan or click here to view our jobs page:



## *Feedback*

Feedback is really important to us to help identify what is going well and what we can do to improve delivery in order to meet your needs in the future, [click here](#) to leave us feedback or scan the QR code! 



# National Apprenticeship Week 2024!

The Apprenticeships Suffolk team had a busy but exciting week celebrating National Apprenticeship Week 2024!

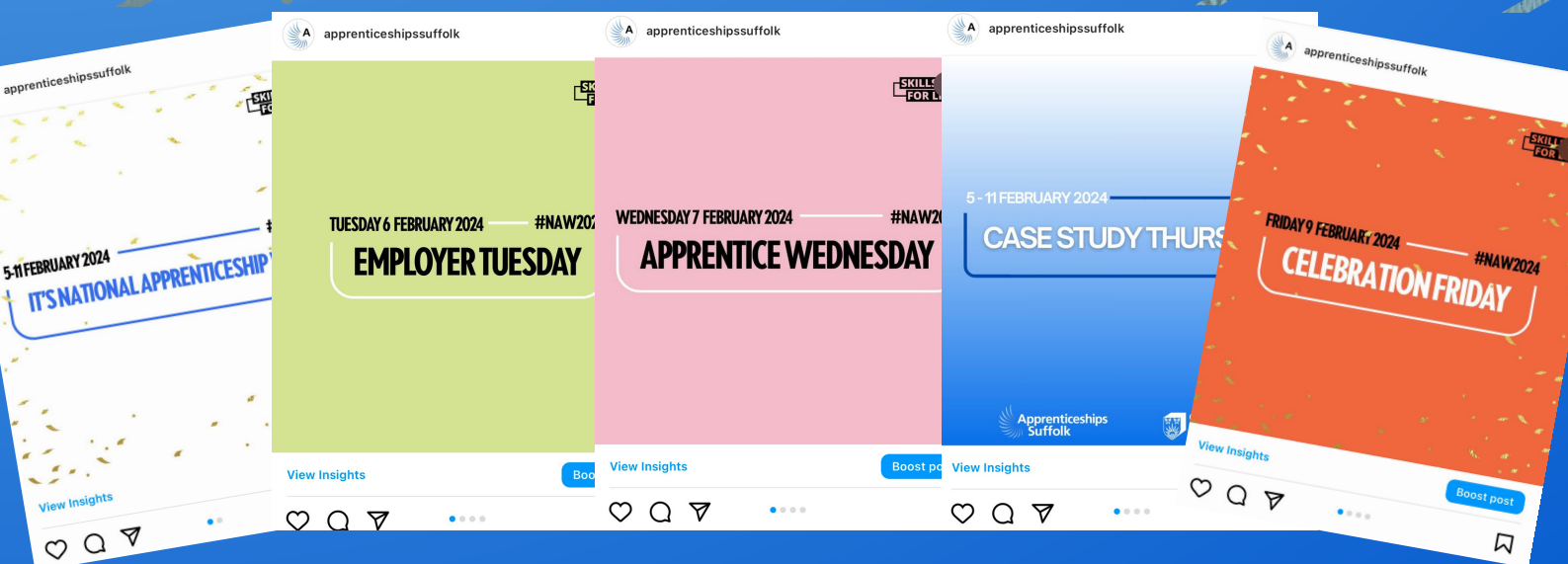
We attended many events over the week where we provided information, advice and guidance to a range of individuals who were interested to know more about the apprenticeship pathway. We also celebrated the achievements of current apprentices at both Eastern Region Roof Training and at West Suffolk College Apprentice Awards.

We delivered two virtual drop-in presentations that were open to all year 10-13 students in Suffolk, we had 9 schools attend on the day. For those that couldn't attend we sent them our pre-recorded presentation, which can be found on our [YouTube Channel](#).

It was a great week celebrating National Apprenticeship Week and talking to so many individuals that are considering an apprenticeship as their next step and we look forward to supporting them further!

[Click here](#) to visit our Padlet to see where we had been throughout National Apprenticeship Week.

Visit our Social Media 📌





# National Apprenticeship Week 2024!

**SKILLS FOR LIFE**  
**APPRENTICESHIPS**



5-11 FEBRUARY 2024

#NAW2024

**NATIONAL APPRENTICESHIP WEEK**

**Apprenticeships Suffolk**

**SKILLS FOR LIFE**  
**APPRENTICESHIP**

#BuildTheFuture  
#BeSuffolksFuture

Apprenticeships Suffolk





This week's spotlight...

# Electrician apprenticeships!

Below are current Electrical apprenticeship opportunities in Suffolk 📌

**Dalkia Engineering Services** are currently looking for two apprentice electricians for their contract at Sizewell B Power Station you will be training to become an installation electrician working on project within Sizewell Power Station.

*Click the tiles below for further info & how to apply*



**dalkia**  
GROUPE EDF

**Level 3 Installation and Maintenance Electrician**

 **Sizewell B** 



**dalkia**  
GROUPE EDF

**Level 3 Installation and Maintenance Electrician**

 **Sizewell B** 

**Universal Control Equipment LTD** are looking for an electrical apprentice to join their established electrical installation team. You will be a key member of the company to assist their qualified electricians all aspects of installation work.

*Click the tile below for further info & how to apply*



**Universal Systems Controls**

**Level 3 Installation and Maintenance Electrician**

 **Warren Heath** 


[Click here](#) to visit the GOV website to view more apprenticeship vacancies.



Suffolk  
New  
College

APPLY  
NOW


# CURRENT VACANCIES



**RANSOMES JACOBSEN**  
Level 2 Greenkeeper  
Apprentice  
[Click here to find out more](#)




**THE SECKFORD  
FOUNDATION**  
Level 2 People Team Apprentice  
[Click here to find out more](#)




**HARTLEYS GARDEN  
SERVICES**  
Level 2 Grounds Maintenance  
Apprentice  
[Click here to find out more](#)



**SWEENEYS PIZZERIA**  
Level 3 Chef De Partie  
Apprentice  
[Click here to find out more](#)



**JPS LANDSCAPING**  
Level 2 Landscape Gardener  
Apprentice  
[Click here to find out more](#)



**UNIVERSAL SYSTEMS &  
CONTROLS**  
Level 3 Apprenticeship  
Installation Electrician  
[Click here to find out more](#)

- Not found what you are looking for today?
- Interested in receiving regular information and updates?
- Please complete this [online form](#) to join the SNC Apprenticeship Support Service.

CONTACT

THE APPRENTICESHIP TEAM  
apprenticeships@suffolk.ac.uk





# YOUNG VOLUNTEERS FAIR

Have you ever thought about volunteering?

★ Come along to our Volunteers Fair! ★

 Wednesday 28th February, 4-6pm

 The Mix, Stowmarket, IP14 1BB

Come along and see what volunteering opportunities  
you can get involved in.

This is a great chance to chat to local organisations,  
and see what they have got on offer - there could be  
something perfect for you!



Aimed at ages 15-25, though anyone is welcome!



If you have any questions, please email  
[eleanor@themixstowmarket.co.uk](mailto:eleanor@themixstowmarket.co.uk)



# Skills Bootcamp

update:



*“Welcome to 2024! The Skills Bootcamp team would like to start the New Year by announcing we have successfully secured DfE funding for Wave 5 (24/25), which opens the door to approximately another 560 learners gaining access to Skills Bootcamps in the coming year.*

*We are still delivering programmes under Wave 4 and anticipate around 490 learners will complete programmes with outcomes being, gaining employment, new contracts if self-employed or progressing within their organisations to take on more responsibilities.*

*From April 1st 2024, with the New Anglia Local Enterprise Partnership being dissolved, the Skills Bootcamp team will transition across to Suffolk County Council although delivery of Skills Bootcamps will still be delivered across both Norfolk and Suffolk counties. Procurement will take place between January-March with new Skills Bootcamps commencing early April-May.*

*The priority sectors still include: Digital, Construction, Technical Core, HGV plus new sectors bring added including Early Years and Creative Industries. Green skills will now be embedded throughout all sectors.”*

*Current offerings and case studies can be found [here](#) or contact [skills@newanglia.co.uk](mailto:skills@newanglia.co.uk) for further information.*



# Recruit New Talent from East Coast College's Engineering Skills Bootcamp

If you are an employer and would like to learn more about Skills Bootcamps, including potentially interviewing or hiring these skilled learners, please get in touch with us at:

[www.eastcoast.ac.uk/adults/skills-bootcamps](http://www.eastcoast.ac.uk/adults/skills-bootcamps)  
or call us on: 01502 525093



Are you an employer seeking to join a community of like-minded companies to recruit locally and encourage skilled individuals into the local engineering sector?

If so, East Coast College's intensive 11-week Engineering Skills Bootcamps can help you recruit a diverse workforce with the technical skills your business needs. By developing the technical knowledge and hands-on skills needed to start and progress each learner's engineering career, you can source new talent with sector-specific skills to start a new career with you.

The benefits of Skills Bootcamps and how they can help your business include:

- Recruit Workshop Ready Operative
- Get access to talented adults trained in sector-specific skills designed by employers for employers
- Recruit candidates with the right attitude to work
- Grow your business with new talent- Improve your productivity; learners are motivated to learn new skills, provide new ideas and a fresh perspective.

If you would like to learn more about Skills Bootcamps, including potentially interviewing or hiring these skilled learners, [click here](#) to complete an employer enquiry form.

# Unlock your potential



## Find training, support and advice to gain the skills you need for the job you want

### What are Skills Bootcamps?

Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life, funded through the Department of Education and are free (to the learner). Driven by employers' needs within our region, the aim is to bridge existing skills gaps and address recruitment needs by providing flexible, intensive training programmes.

### Am I eligible?

Anyone who is 19+ in full-time or part-time employment, self-employed, unemployed, or adults returning to work after a break. Learners who are applying independently can access the Skills Bootcamps – fully funded. If you are unemployed, you will be offered a guaranteed interview with an employer at the end of your programme. For employers looking to up skill their existing staff to take on more responsibilities, a small employer contribution is charged. SMEs 10%, larger employers 250+ staff 30%.

**Skills Bootcamps last from 60 hours up to 16-weeks and have been designed to offer flexible training to work around learners' commitments.**



# What's available...

Sectors	Skills Bootcamps	Level	Wks	Course content and registration links
<b>HGV-Logistics</b>				
ACE	Logistics & Warehousing	2	16	<a href="http://ace-project.org.uk/sbc/">ace-project.org.uk/sbc/</a>
ACE	Logistics Aviation	2	16	<a href="http://ace-project.org.uk/sbc/">ace-project.org.uk/sbc/</a>
<b>Digital</b>				
The Lightbulb	Digital Marketing	3	12	<a href="http://thelightbulbapprenticeships.com/digital-marketing-bootcamp/">thelightbulbapprenticeships.com/digital-marketing-bootcamp/</a>
Netmatters	Web Development	3	16	<a href="http://netmatters.co.uk/skills-bootcamp">netmatters.co.uk/skills-bootcamp</a>
Anicca	Digital Marketing L5 (option to gain DMI)	5	12	<a href="http://anicca.co.uk/free-grant-funded-digital-skills-bootcamps/">anicca.co.uk/free-grant-funded-digital-skills-bootcamps/</a>
Tech Educators	Full Stack Coding Bootcamp L4	4	10	<a href="http://techeducators.co.uk/funded-full-stack-coding-bootcamp-ipswich">techeducators.co.uk/funded-full-stack-coding-bootcamp-ipswich</a> <a href="http://techeducators.co.uk/funded-full-stack-coding-bootcamp-norwich">techeducators.co.uk/funded-full-stack-coding-bootcamp-norwich</a>
<b>Digital – Pathway to Accelerated Apprenticeships (PAA)</b>				
The Lightbulb	Digital Marketer and Content Producer standards (PAA)	3	12	<a href="http://thelightbulbapprenticeships.com/pathway-to-apprenticeship/">thelightbulbapprenticeships.com/pathway-to-apprenticeship/</a>
Cambridge Sparks	Data Analyst (PAA)	4	8	<a href="http://info.cambridgespark.com/norfolk-suffolk-skills-bootcamp-data-analytics">info.cambridgespark.com/norfolk-suffolk-skills-bootcamp-data-analytics</a>
<b>Construction</b>				
The Construction Skills People	Civil Engineering & Groundworks	2	16	<a href="http://constructionskillspeople.com/nalep/">constructionskillspeople.com/nalep/</a>
East Coast College	Civil & Plant	2	14	<a href="http://eastcoast.ac.uk/adult/skills-bootcamps/">eastcoast.ac.uk/adult/skills-bootcamps/</a>
The Construction Skills People	Construction Supervision	3	16	<a href="http://constructionskillspeople.com/skills-bootcamps/">constructionskillspeople.com/skills-bootcamps/</a>
HBXL	Estimating Skills for Construction	3	15	<a href="http://hbxl.co.uk/free-skills-bootcamps-estimating-skills-for-a-thriving-construction-firm/">hbxl.co.uk/free-skills-bootcamps-estimating-skills-for-a-thriving-construction-firm/</a>
HBXL	CAD for Construction	3	15	<a href="http://hbxl.co.uk/free-skills-bootcamps-cad-for-construction/">hbxl.co.uk/free-skills-bootcamps-cad-for-construction/</a>
HBXL	Business management skills for a thriving construction firm	3	15	<a href="http://hbxl.co.uk/free-skills-bootcamps-business-skills-for-a-thriving-construction-firm/">hbxl.co.uk/free-skills-bootcamps-business-skills-for-a-thriving-construction-firm/</a>
<b>Engineering</b>				
East Coast College	Technical Support Operative - Engineer Trades (working with East Coast Manufacturing Group)	3	14	<a href="http://eastcoast.ac.uk/adult/skills-bootcamps/">eastcoast.ac.uk/adult/skills-bootcamps/</a>
<b>Green Skills</b>				
East Coast College	Offshore Wind – Emergency Response	2	4	<a href="http://eastcoast.ac.uk/adult/skills-bootcamps/">eastcoast.ac.uk/adult/skills-bootcamps/</a>
Suffolk New College	Fast Track to Industry: Certificate in Arboriculture	2	12	<a href="http://suffolk.ac.uk/study-with-us/adult-professional/skills-bootcamp/">suffolk.ac.uk/study-with-us/adult-professional/skills-bootcamp/</a>
Suffolk New College	Fast Track to Horticulture: Certificate in Horticulture	2	10	<a href="http://suffolk.ac.uk/study-with-us/adult-professional/skills-bootcamp/">suffolk.ac.uk/study-with-us/adult-professional/skills-bootcamp/</a>
Retrofit Academy	AIM Level 3 Award in Domestic Retrofit Advice combined with AIM L2 Award in Understanding Domestic Retrofit	2 & 3	16	<a href="http://retrofitacademy.org/funded-norfolk-suffolk/">retrofitacademy.org/funded-norfolk-suffolk/</a>
Retrofit Academy	AIM Level 4 Award in Domestic Retrofit Assessment	4	16	<a href="http://retrofitacademy.org/funded-norfolk-suffolk/">retrofitacademy.org/funded-norfolk-suffolk/</a>
Retrofit Academy	Level 5 Diploma in Risk Management and Risk Assessment.	5	16	<a href="http://retrofitacademy.org/funded-norfolk-suffolk/">retrofitacademy.org/funded-norfolk-suffolk/</a>
<b>Health &amp; Social Care</b>				
East Coast College	Inspiring Managers in Healthcare	4	8	<a href="http://eastcoast.ac.uk/adult/skills-bootcamps/">eastcoast.ac.uk/adult/skills-bootcamps/</a>
<b>Leadership &amp; Management</b>				
Turning Factor	Institute of Leadership & Management (ILM)	3	12	<a href="http://turningfactor.com/funding/">turningfactor.com/funding/</a>
Turning Factor	Institute of Leadership & Management (ILM)	5	12	<a href="http://turningfactor.com/funding/">turningfactor.com/funding/</a>

View all programmes and our learners case studies at [Skills Bootcamps - New Anglia](#)  
**Any questions?** Please email [skills@newanglia.co.uk](mailto:skills@newanglia.co.uk)

# Apprenticeship Vacancies with WS Training

WS TRAINING

## WE'RE HIRING



WE ARE CURRENTLY RECRUITING FOR THE FOLLOWING VACANCIES

### MEOX LIMITED

IPSWICH IP1  
LEAN MANUFACTURING  
OPERATIVE L2  
40 HOURS A WEEK

### SILVERMANS OFFICE FURNITURE

CAMBRIDGE CM4  
BUSINESS ADMIN L3  
35 HOURS A WEEK

### JUST ANOTHER LABEL LTD

DISS IP22  
BUSINESS ADMIN L3  
30 HOURS A WEEK

### ALUMAH CIO

BRANDON IP27  
BUSINESS ADMIN L3  
35 HOURS A WEEK

### MIKE AYRES DESIGN

BURY ST EDMUNDS IP31  
LEAN MANUFACTURING  
OPERATIVE L2  
37 HOURS A WEEK

### AIR POWER EAST

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### WICKHAM MARKET MEDICAL CENTRE

WICKHAM MARKET IP13  
BUSINESS ADMIN L3  
35 HOURS A WEEK

### PARKER HOME IMPROVEMENTS

BURY ST EDMUNDS IP31  
BUSINESS ADMIN L3  
36.5 HOURS A WEEK

### IPSWICH COMPUTER SERVICES

IPSWICH IP6  
ICT L3  
37.5 HOURS A WEEK

### POUNDFIELD PRODUCTS

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### CORROSION TECHNOLOGY SERVICES

BURY ST EDMUNDS IP28  
BUSINESS ADMIN L3  
33 HOURS A WEEK

### FUNKY LEMON DESIGN

IPSWICH IP9  
LEAN MANUFACTURING  
OPERATIVE L2  
35 HOURS A WEEK

### ORWELL HOUSING ASSOCIATION

IPSWICH IP2  
BUSINESS ADMIN L3  
37 HOURS A WEEK

### GREAT FINBOROUGH PRIMARY SCHOOL

STOWMARKET IP14  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

### LIQUIDLINE LIMITED

IPSWICH IP3  
BUSINESS ADMIN L3  
37.5 HOURS A WEEK

### COMMUNITY ACTION SUFFOLK

IPSWICH IP2  
BUSINESS ADMIN L3  
35 HOURS A WEEK

### SNELLING BUSINESS SYSTEMS

WYMONDHAM NR18  
ICT L3  
40 HOURS A WEEK

### POUNDFIELD PRODUCTS

IPSWICH IP6  
BUSINESS ADMIN L3  
40 HOURS A WEEK

### POLARSEAL TAPES AND CONVERSIONS

SAXMUNDHAM IP17  
LEAN MANUFACTURING  
OPERATIVE L2  
40 HOURS A WEEK

### ARMAFONE

IPSWICH IP2  
CUSTOMER SERVICE L2  
37 HOURS A WEEK

#### CONTACT:

APPRENTICESHIPS@WSTRAINING.CO.UK | 01284  
788005

# Suffolk Training Providers

Below are the Suffolk based Providers that deliver apprenticeship training. Click on the provider logos to visit their website and view their opportunities.





# Apprenticeship opportunities outside of Suffolk



[Click here](#) to visit the Apprenticeships Norfolk website.



[Click here](#) to view Colchester Institute's current opportunities.



[Click here](#) to view Cambridge Regional College's current opportunities.



[Click here](#) to view Apprenticeships New Anglia opportunities.

Click the images below to follow Apprenticeships Norfolk on Social Media



## UNDERSTANDING NUMERACY IN CARE

### Time Management



- Managing a routine
- Organising appointments
- Accuracy for documentation-  
Continuous Care plans/ MAR charts
- Travel time
- Understanding dosage frequencies

### Measurements



- Monitoring service users weight and BMI  
(LBS to KG)
- Thickened fluid (ratios)
- Fluid charts- Input/ Output/ daily totals
- Medication- Liquid measure (ml, L, fl.oz)

### Temperature



- Safe food temperatures
- Adequate room temperature for  
optimum health
- Parameters of healthy body  
temperature

### Nutrition



- Interpreting food labels
- Understanding KCAL/ KJ and sugar  
amounts
- Servings and portion size
- Daily amounts %



*“61% of the UK population do not have the numeracy-specific health literacy skills needed to maintain their health (Rowlands et al.)”*

**If you are a care company within Suffolk and would like to find out how to support your staff with vocational numeracy, or if you are an individual wanting to improve your numeracy skills, please email [Multipliesuffolk@suffolk.gov.uk](mailto:Multipliesuffolk@suffolk.gov.uk)**

# Multiply Suffolk



Multiply Suffolk is here to deliver bespoke coaching, training, and mentoring to support you into learning and employment across Suffolk. Multiply Suffolk will provide opportunities for you to improve your knowledge, understanding and use of maths in daily life: at home, in learning and in work.

## Eligibility Criteria:

- Age 19+
- Live in a Suffolk Postcode area
- Do not hold a Level 2 qualification or above in Numeracy (GCSE or Functional Skills)

## The Multiply Suffolk team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** career progression whilst in or out of employment
- **Promote** independence, choice and wellbeing
- **Empower** you to remove barriers to employment and gain a numeracy qualification



*Multiply Suffolk support individuals with barriers such as English as a second language (ESOL), care leavers, ex-offenders, learning disability/difficulty and autism, poor mental and physical health. We also support those who are employees, employers, volunteers, and self-employed individuals.*

**Register your interest** in finding out more or if you would like to refer into Multiply Suffolk, please contact [multiplysuffolk@suffolk.gov.uk](mailto:multiplysuffolk@suffolk.gov.uk)

To find out more please visit: [Multiply - Learn Suffolk](#)





# LEARN SUFFOLK

*The Adult Learning Service*

## FREE COURSES FOR ADULTS (19Yrs+)

The Suffolk Adult Learning Service is led by Suffolk County Council and provides a wide range of free Health and Wellbeing, Learning in Families, English, maths and English for Speakers of Other Languages courses (up to Level 2 - GCSE equivalent) for adults, 19 years+, in Suffolk.

The service particularly targets those adults who have missed out on previous educational opportunities or who come from groups with the highest levels of need. Many of our learners start from very low educational levels, often overcoming many barriers in order to achieve success.

We are a positive force in our community enabling people to enhance their learning and employment goals!

### Change Your Future

✓ Gain a qualification ✓ Learn a new skill ✓ Improve your career pathway

For more details on the criteria for qualifying for free courses please click here: [Free Courses and Support - Learn Suffolk](#)

To learn more about the Suffolk Adult Learning Service please visit our website: [Learnsuffolk.org](http://learnsuffolk.org) or email us at: [learnsuffolk@suffolk.gov.uk](mailto:learnsuffolk@suffolk.gov.uk)



**Suffolk**  
County Council



Education & Skills  
Funding Agency



# THANK YOU FOR READING!



Click the following logos to find more apprenticeship opportunities:



*Scan or click here to  
view the jobs page:*

