

WEDNESDAY WEEKLY

Your weekly update of the latest Apprenticeships Suffolk vacancies as well as an array of opportunities in and around Suffolk.

Apprenticeships Suffolk Vacancies:



Level 2 Community Activator Coach

Ipswich 

Opportunity to work closely with qualified coaches to help deliver Pipers Vale's recreational and development gymnastics program.

[Click here](#) for further information.



Level 2 Hairdressing Professional

Hadleigh 

Opportunity to work closely with experienced stylists to help meet clients needs and become an integral part of the Double Take team

[Click here](#) for further information.



Level 2 Finance Assistant

Mildenhall 

Opportunity to be an integral part of the team responsible for maintaining an efficient and accurate finance function within a business.

[Click here](#) for further information.



Level 3 Business Administration

Mildenhall 

Opportunity to work within a team that work closely together while assisting the business in all office departments.

Filled!





Level 3 Business Administration

Ipswich

Join a small but busy office supporting the teams work in the community with children, young people and families.

[Click here](#) for further information.



Level 3 Business Administration X2

Ipswich

Working within Getech's Google Sales teams supporting their busy and proactive sales support administrators.

[Click here](#) for further information.



If you, or someone you know, is interested in any of the Apprenticeships Suffolk vacancies, please contact: apprenticeships@suffolk.gov.uk to register your interest.

Scan or click here to view our jobs page:



Feedback

Feedback is really important to us to help identify what is going well and what we can do to improve delivery in order to meet your needs in the future, [click here](#) to leave us feedback or scan the QR code!

Apprenticeships Suffolk Feedback



This week's spotlight...



SCANIA

TruckEast is an established Scania dealer and one of the UK's largest independently owned commercial vehicle workshop operators. Representing the Scania brand enables us to provide premium quality new and used vehicles for customers across our region.

Applications for their 2024 apprentice intake are now open! Below are the current opportunities in and around Suffolk.

Click on the tiles below for further information & how to apply

Felixstowe

**Business Administration
Apprentice**



Thetford

**Business Administration
Apprentice**



Norwich

**Business Administration
Apprentice**



Thetford

HGV Technician Apprentice



[Click here](#) to visit TruckEast's website



**SKILLS
FOR LIFE**
APPRENTICESHIPS

APPRENTICESHIP

FAIR

8TH FEB

Apprenticeship fair

Thursday 8th February from 4pm – 6pm
Suffolk New College, Rope Walk, Ipswich, IP4 1LT

**Drop in and talk to the team
about apprenticeships**

Meet some employers

CV writing advice

Mock interviews

SCAN HERE TO BOOK



For more information

01473 382600

apprenticeships@suffolk.ac.uk

5-11 FEBRUARY 2024

#NNAW2024

I ♥ APPRENTICESHIPS



Suffolk
New
College



princes-trust.org.uk



Prince's Trust

**Are you aged between 18-30?
Looking for a job in Health and Social Care?**

THE PRINCE'S TRUST CAN HELP YOU!

Want to get a job in Health and Social Care?
Join our Virtual Get Hired programme to gain
sector-based knowledge, employability skills,
meet the employers & interview for various
roles.

Programme dates

20th-21st February - employability sessions

26th-27th February - interviews

Locations:

Cambridge, Peterborough, Norwich, Ipswich,
Northampton

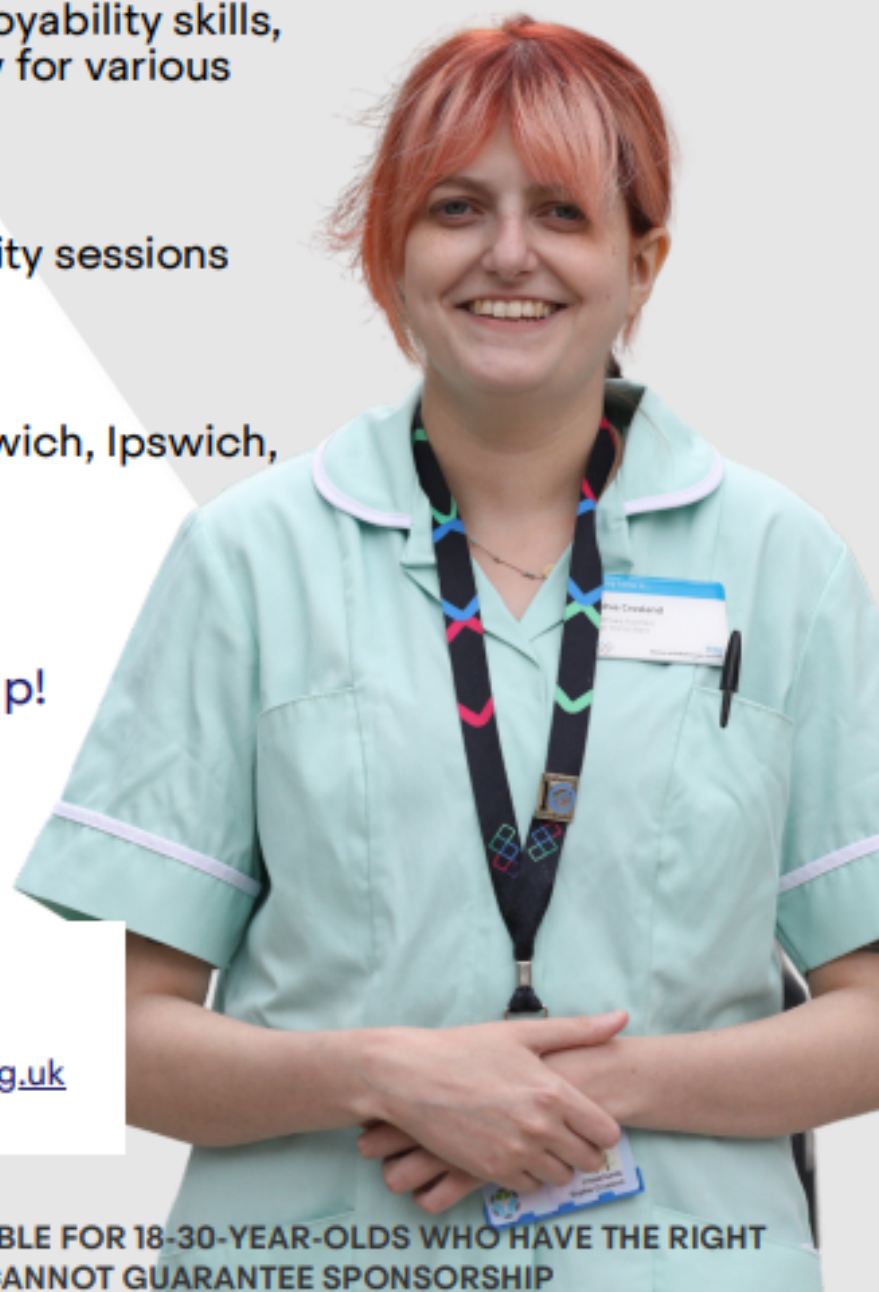


Scan the QR
code to sign up!



To find out more & sign up contact:

enquiries.h&sc@princes-trust.org.uk
or Monika.Majewska@princes-trust.org.uk
or text 07946534886



*SUBJECT TO ELIGIBILITY CRITERIA: ELIGIBLE FOR 18-30-YEAR-OLDS WHO HAVE THE RIGHT TO WORK IN THE UK, THIS PROGRAMME CANNOT GUARANTEE SPONSORSHIP

Norfolk & Suffolk Construction Apprenticeships Survey

Are you a Construction trade apprentice or employer in Norfolk or Suffolk?

Complete our quick survey helping us review construction apprenticeship training in the region and be in with a chance to win a
£50 Amazon Voucher!

If you work in...

Plumbing & Heating, Engineering, Plastering, Groundwork, Bricklaying, Carpentry, Electrical, Construction Management etc.

...we want to hear from you!

Apprenticeships
Norfolk

Apprenticeships Norfolk are reviewing construction apprenticeship training across the region. If you are a local employer/apprentice in a construction trade, please take a few minutes to fill in our quick survey and tell us your feedback and suggestions. You could win a £50 Amazon voucher by entering our prize draw, however the survey itself is anonymous and you do not have to include your name.

You can complete the survey by clicking on one of the following links:

[Employer Survey](#)

[Apprentice Survey](#)

Skills Bootcamp

update:



SKILLS

FOR LIFE

SKILLS BOOTCAMPS

“Welcome to 2024! The Skills Bootcamp team would like to start the New Year by announcing we have successfully secured DfE funding for Wave 5 (24/25), which opens the door to approximately another 560 learners gaining access to Skills Bootcamps in the coming year.

We are still delivering programmes under Wave 4 and anticipate around 490 learners will complete programmes with outcomes being, gaining employment, new contracts if self-employed or progressing within their organisations to take on more responsibilities.

From April 1st 2024, with the New Anglia Local Enterprise Partnership being dissolved, the Skills Bootcamp team will transition across to Suffolk County Council although delivery of Skills Bootcamps will still be delivered across both Norfolk and Suffolk counties. Procurement will take place between January-March with new Skills Bootcamps commencing early April-May.

The priority sectors still include: Digital, Construction, Technical Core, HGV plus new sectors bring added including Early Years and Creative Industries. Green skills will now be embedded throughout all sectors.”

Current offerings and case studies can be found [here](#) or contact skills@newanglia.co.uk for further information.

Recruit New Talent from East Coast College's Engineering Skills Bootcamp

If you are an employer and would like to learn more about Skills Bootcamps, including potentially interviewing or hiring these skilled learners, please get in touch with us at:

www.eastcoast.ac.uk/adults/skills-bootcamps
or call us on: 01502 525093



Are you an employer seeking to join a community of like-minded companies to recruit locally and encourage skilled individuals into the local engineering sector?

If so, East Coast College's intensive 11-week Engineering Skills Bootcamps can help you recruit a diverse workforce with the technical skills your business needs. By developing the technical knowledge and hands-on skills needed to start and progress each learner's engineering career, you can source new talent with sector-specific skills to start a new career with you.

The benefits of Skills Bootcamps and how they can help your business include:

- Recruit Workshop Ready Operative
- Get access to talented adults trained in sector-specific skills designed by employers for employers
- Recruit candidates with the right attitude to work
- Grow your business with new talent- Improve your productivity; learners are motivated to learn new skills, provide new ideas and a fresh perspective.

If you would like to learn more about Skills Bootcamps, including potentially interviewing or hiring these skilled learners, [click here](#) to complete an employer enquiry form.

Unlock your potential



Find training, support and advice to gain the skills you need for the job you want

What are Skills Bootcamps?

Skills Bootcamps are part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life, funded through the Department of Education and are free (to the learner). Driven by employers' needs within our region, the aim is to bridge existing skills gaps and address recruitment needs by providing flexible, intensive training programmes.

Am I eligible?

Anyone who is 19+ in full-time or part-time employment, self-employed, unemployed, or adults returning to work after a break. Learners who are applying independently can access the Skills Bootcamps – fully funded. If you are unemployed, you will be offered a guaranteed interview with an employer at the end of your programme. For employers looking to up skill their existing staff to take on more responsibilities, a small employer contribution is charged. SMEs 10%, larger employers 250+ staff 30%.

Skills Bootcamps last from 60 hours up to 16-weeks and have been designed to offer flexible training to work around learners' commitments.

What's available...

Sectors	Skills Bootcamps	Level	Wks	Course content and registration links
HGV-Logistics				
ACE	Logistics & Warehousing	2	16	ace-project.org.uk/sbc/
ACE	Logistics Aviation	2	16	ace-project.org.uk/sbc/
Digital				
The Lightbulb	Digital Marketing	3	12	thelightbulbapprenticeships.com/digital-marketing-bootcamp/
Netmatters	Web Development	3	16	netmatters.co.uk/skills-bootcamp
Anicca	Digital Marketing L5 (option to gain DMI)	5	12	anicca.co.uk/free-grant-funded-digital-skills-bootcamps/
Tech Educators	Full Stack Coding Bootcamp L4	4	10	techeducators.co.uk/funded-full-stack-coding-bootcamp-ipswich techeducators.co.uk/funded-full-stack-coding-bootcamp-norwich
Digital – Pathway to Accelerated Apprenticeships (PAA)				
The Lightbulb	Digital Marketer and Content Producer standards (PAA)	3	12	thelightbulbapprenticeships.com/pathway-to-apprenticeship/
Cambridge Sparks	Data Analyst (PAA)	4	8	info.cambridgespark.com/norfolk-suffolk-skills-bootcamp-data-analytics
Construction				
The Construction Skills People	Civil Engineering & Groundworks	2	16	constructionskillspeople.com/nalep/
East Coast College	Civil & Plant	2	14	eastcoast.ac.uk/adult/skills-bootcamps/
The Construction Skills People	Construction Supervision	3	16	constructionskillspeople.com/skills-bootcamps/
HBXL	Estimating Skills for Construction	3	15	hbxl.co.uk/free-skills-bootcamps-estimating-skills-for-a-thriving-construction-firm/
HBXL	CAD for Construction	3	15	hbxl.co.uk/free-skills-bootcamps-cad-for-construction/
HBXL	Business management skills for a thriving construction firm	3	15	hbxl.co.uk/free-skills-bootcamps-business-skills-for-a-thriving-construction-firm/
Engineering				
East Coast College	Technical Support Operative - Engineer Trades (working with East Coast Manufacturing Group)	3	14	eastcoast.ac.uk/adult/skills-bootcamps/
Green Skills				
East Coast College	Offshore Wind – Emergency Response	2	4	eastcoast.ac.uk/adult/skills-bootcamps/
Suffolk New College	Fast Track to Industry: Certificate in Arboriculture	2	12	suffolk.ac.uk/study-with-us/adult-professional/skills-bootcamp/
Suffolk New College	Fast Track to Horticulture: Certificate in Horticulture	2	10	suffolk.ac.uk/study-with-us/adult-professional/skills-bootcamp/
Retrofit Academy	AIM Level 3 Award in Domestic Retrofit Advice combined with AIM L2 Award in Understanding Domestic Retrofit	2 & 3	16	retrofitacademy.org/funded-norfolk-suffolk/
Retrofit Academy	AIM Level 4 Award in Domestic Retrofit Assessment	4	16	retrofitacademy.org/funded-norfolk-suffolk/
Retrofit Academy	Level 5 Diploma in Risk Management and Risk Assessment.	5	16	retrofitacademy.org/funded-norfolk-suffolk/
Health & Social Care				
East Coast College	Inspiring Managers in Healthcare	4	8	eastcoast.ac.uk/adult/skills-bootcamps/
Leadership & Management				
Turning Factor	Institute of Leadership & Management (ILM)	3	12	turningfactor.com/funding/
Turning Factor	Institute of Leadership & Management (ILM)	5	12	turningfactor.com/funding/

View all programmes and our learners case studies at [Skills Bootcamps - New Anglia](#)
Any questions? Please email skills@newanglia.co.uk

Apprenticeship Vacancies with WS Training

WS TRAINING

WE'RE HIRING



WE ARE CURRENTLY RECRUITING FOR THE FOLLOWING VACANCIES

MEOX LIMITED

IPSWICH IP1
LEAN MANUFACTURING
OPERATIVE L2
40 HOURS A WEEK

SILVERMANS OFFICE FURNITURE

CAMBRIDGE CM4
BUSINESS ADMIN L3
35 HOURS A WEEK

JUST ANOTHER LABEL LTD

DISS IP22
BUSINESS ADMIN L3
30 HOURS A WEEK

ALUMAH CIO

BRANDON IP27
BUSINESS ADMIN L3
35 HOURS A WEEK

MIKE AYRES DESIGN

BURY ST EDMUNDS IP31
LEAN MANUFACTURING
OPERATIVE L2
37 HOURS A WEEK

AIR POWER EAST

BURY ST EDMUNDS IP31
BUSINESS ADMIN L3
40 HOURS A WEEK

WICKHAM MARKET MEDICAL CENTRE

WICKHAM MARKET IP13
BUSINESS ADMIN L3
35 HOURS A WEEK

PARKER HOME IMPROVEMENTS

BURY ST EDMUNDS IP31
BUSINESS ADMIN L3
36.5 HOURS A WEEK

IPSWICH COMPUTER SERVICES

IPSWICH IP6
ICT L3
37.5 HOURS A WEEK

POUNDFIELD PRODUCTS

IPSWICH IP6
BUSINESS ADMIN L3
40 HOURS A WEEK

CORROSION TECHNOLOGY SERVICES

BURY ST EDMUNDS IP28
BUSINESS ADMIN L3
33 HOURS A WEEK

FUNKY LEMON DESIGN

IPSWICH IP9
LEAN MANUFACTURING
OPERATIVE L2
35 HOURS A WEEK

ORWELL HOUSING ASSOCIATION

IPSWICH IP2
BUSINESS ADMIN L3
37 HOURS A WEEK

GREAT FINBOROUGH PRIMARY SCHOOL

STOWMARKET IP14
BUSINESS ADMIN L3
37.5 HOURS A WEEK

LIQUIDLINE LIMITED

IPSWICH IP3
BUSINESS ADMIN L3
37.5 HOURS A WEEK

COMMUNITY ACTION SUFFOLK

IPSWICH IP2
BUSINESS ADMIN L3
35 HOURS A WEEK

SNELLING BUSINESS SYSTEMS

WYMONDHAM NR18
ICT L3
40 HOURS A WEEK

POUNDFIELD PRODUCTS

IPSWICH IP6
BUSINESS ADMIN L3
40 HOURS A WEEK

POLARSEAL TAPES AND CONVERSIONS

SAXMUNDHAM IP17
LEAN MANUFACTURING
OPERATIVE L2
40 HOURS A WEEK

ARMAFONE

IPSWICH IP2
CUSTOMER SERVICE L2
37 HOURS A WEEK

CONTACT:

APPRENTICESHIPS@WSTRAINING.CO.UK | 01284 788005

Suffolk Training Providers

Below are the Suffolk based Providers that deliver apprenticeship training. Click on the provider logos to visit their website and view their opportunities.



Apprenticeship opportunities outside of Suffolk



[Click here](#) to visit the Apprenticeships Norfolk website.



[Click here](#) to view Colchester Institute's current opportunities.



[Click here](#) to view Cambridge Regional College's current opportunities.



[Click here](#) to view Apprenticeships New Anglia opportunities.

Click the images below to follow Apprenticeships Norfolk on Social Media



UNDERSTANDING NUMERACY IN CARE

Time Management



- Managing a routine
- Organising appointments
- Accuracy for documentation-
Continuous Care plans/ MAR charts
- Travel time
- Understanding dosage frequencies

Measurements



- Monitoring service users weight and BMI
(LBS to KG)
- Thickened fluid (ratios)
- Fluid charts- Input/ Output/ daily totals
- Medication- Liquid measure (ml, L, fl.oz)

Temperature



- Safe food temperatures
- Adequate room temperature for
optimum health
- Parameters of healthy body
temperature

Nutrition



- Interpreting food labels
- Understanding KCAL/ KJ and sugar
amounts
- Servings and portion size
- Daily amounts %



“61% of the UK population do not have the numeracy-specific health literacy skills needed to maintain their health (Rowlands et al.)”

If you are a care company within Suffolk and would like to find out how to support your staff with vocational numeracy, or if you are an individual wanting to improve your numeracy skills, please email Multipliesuffolk@suffolk.gov.uk

Multiply Suffolk



Multiply Suffolk is here to deliver bespoke coaching, training, and mentoring to support you into learning and employment across Suffolk. Multiply Suffolk will provide opportunities for you to improve your knowledge, understanding and use of maths in daily life: at home, in learning and in work.

Eligibility Criteria:

- Age 19+
- Live in a Suffolk Postcode area
- Do not hold a Level 2 qualification or above in Numeracy (GCSE or Functional Skills)

The Multiply Suffolk team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** career progression whilst in or out of employment
- **Promote** independence, choice and wellbeing
- **Empower** you to remove barriers to employment and gain a numeracy qualification



Multiply Suffolk support individuals with barriers such as English as a second language (ESOL), care leavers, ex-offenders, learning disability/difficulty and autism, poor mental and physical health. We also support those who are employees, employers, volunteers, and self-employed individuals.

Register your interest in finding out more or if you would like to refer into Multiply Suffolk, please contact multiplysuffolk@suffolk.gov.uk

To find out more please visit: [Multiply - Learn Suffolk](#)



Plus Point Ipswich is here to deliver information, advice and guidance through financial education, support, training and coaching. Plus Point Ipswich will deliver 1-1 support and workshops to small groups of young people to break down barriers to learning and employment.

Eligibility Criteria:

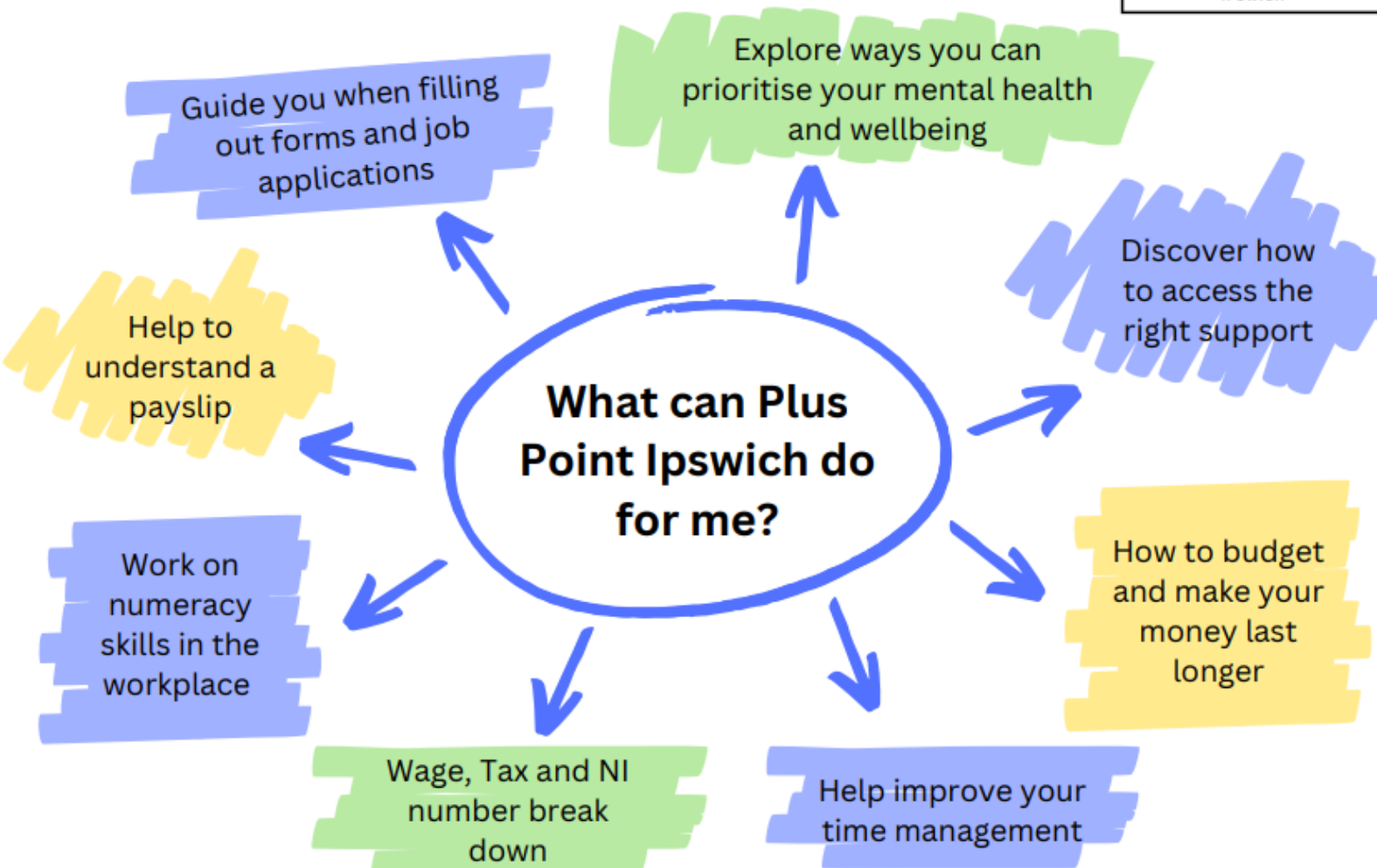
- Age 16-18
- Live in or around Ipswich

The Plus Point Ipswich team can:

- **Support** to engage with education, employment and training
- **Improve** numeracy, money management and budgeting skills
- **Encourage** progression towards further learning
- **Promote** independence, confidence and wellbeing
- **Empower** you to remove barriers to education and employment

For more information about Plus Point Ipswich, please contact:

- **Lauren Leggatt-Bulaitis:** 01473 263747 / 07514 722683 / Lauren.Leggatt-Bulaitis@suffolk.gov.uk





LEARN SUFFOLK

The Adult Learning Service

FREE COURSES FOR ADULTS (19Yrs+)

The Suffolk Adult Learning Service is led by Suffolk County Council and provides a wide range of free Health and Wellbeing, Learning in Families, English, maths and English for Speakers of Other Languages courses (up to Level 2 - GCSE equivalent) for adults, 19 years+, in Suffolk.

The service particularly targets those adults who have missed out on previous educational opportunities or who come from groups with the highest levels of need. Many of our learners start from very low educational levels, often overcoming many barriers in order to achieve success.

We are a positive force in our community enabling people to enhance their learning and employment goals!

Change Your Future

✓ Gain a qualification ✓ Learn a new skill ✓ Improve your career pathway

For more details on the criteria for qualifying for free courses please click here: [Free Courses and Support - Learn Suffolk](#)

To learn more about the Suffolk Adult Learning Service please visit our website: [Learnsuffolk.org](http://learnsuffolk.org) or email us at: learnsuffolk@suffolk.gov.uk



Education & Skills
Funding Agency



THANK YOU FOR READING!



Click the following logos to find more apprenticeship opportunities:



*Scan or click here to
view the jobs page:*

